

National Archives



Washington, DC 20408

Date August 7, 1991
Reply to
Attn of David A. Langbart, NIRM
Subject Job No. N1-59-88-3-P
To File

This "P" job is withdrawn without completing action because the records are covered by schedules for the Bureau of Intelligence and Research (INR) submitted by the Department of State.

David A Langbart

DAVID A. LANGBART
Military Appraisal Branch
Records Appraisal
and Disposition Division

National Archives



Washington, DC 20408

Date April 29, 1988
Reply to
Attn of NNFD
Subject N1-59-88-3-P
To NNF

I recommend concurrence with the appraisal report.

A handwritten signature in cursive script, appearing to read "Ronald E. Swerczek".

RONALD E. SWERCZEK
Acting Chief, Diplomatic Branch

April 29, 1988

NIR: I concur.

Handwritten initials "DTG" in cursive script.
DTGoggin, NNF

National Archives



JK
3/28/88

Washington, DC 20408

Date March 25, 1988
Reply to Attn of David A. Langbart, NIRM
Subject Appraisal of records covered by N1-59-88-3-P
To Director, NIR *W 3/28/88*

I have located 10 unscheduled Lot Files in the Washington National Records Center that contain finished products of the Bureau of Intelligence and Research for the period 1958-1967. The records consist of Research Memorandums, Notes, and Reports and the INR Morning Briefing.

The Bureau of Intelligence and Research (INR) grew out of the Office of the Special Assistant for Intelligence (R) established after World War II. R was originally given responsibility for the coordination of intelligence activities throughout the government but, in 1946, Secretary of State Byrnes decentralized intelligence analysis in the Department of State and coordination of interagency intelligence activities passed to the Director of Central Intelligence. Much of the department's early intelligence capability came from the transfer of the OSS's Research and Analysis Branch. Under Secretary of State Marshall, the decentralized research and analysis units were recentralized. Since that decision was made, the function of intelligence research and analysis has remained centralized within the department. Since the responsibility for interagency coordination had passed out of the hands of the Department of State, R concerned itself with the requirements of the Department of State, although it did participate in the preparation of such interagency products as National Intelligence Estimates.

The major organizational change affecting the Department of State's intelligence function occurred in October 1957. On October 10, the Special Assistant for Intelligence was upgraded to Director of Intelligence and Research, with the status of Assistant Secretary, and the Office of the Special Assistant became the Bureau of Intelligence and Research (INR). Since 1957, the bureau has undergone a number of changes. In 1961 the Biographic Information Division was transferred to the CIA and the Library was transferred to the Office of Operations. Within the bureau, as with any government office, there have also been continual reorganizations. INR is not a major active player in the U.S. intelligence realm as it dependent upon the reporting of the Foreign Service, the CIA, the NSA, the DIA, and other agencies for intelligence information on which it bases its

reports. INR is, nevertheless a major component of the intelligence community as its major function is to provide the Department of State with finished intelligence products that are of use the policy-makers and to ensure that the department's principal officers are kept up to date on world-wide events.

There are two categories of records under consideration:

{1} Intelligence Memorandums, Notes, and Reports. 1958-1967. 56 feet. These records are finished intelligence products produced by the Bureau of Intelligence and Research. Also included is information on final clearance of the finished report and dissemination. The various types of reports were given different prefixes such as RM (Research Memorandum), REU (Europe), REA (East Asia), RAR (American Republics), RAF (Africa), and RSB (Soviet Bloc) among others. The records are arranged in blocks and thereunder by type of report. Reports cover subjects such as: "Possible Soviet Terror Measures," "Free World Reaction to Cuban Crisis," "Reports on Increased Communist Infiltration into South Vietnam from Laos," "Maneuverings in Top Soviet Leadership," "African Nationalism and Mozambique," and "Soviet Foreign Policy-A Turn to Nastiness?" The final volume of these records may be considerably less than indicated as some of the files contain up to ten copies of a single report. The records are found in the following accessions:

69A6308	boxes	145-147	Lot 67D439	1958-66
69A3446	boxes	131-138	Lot 67D228	1961-63
69A3446	boxes	139-140	Lot 67D235	1962-66
69A3446	boxes	141-143	Lot 67D236	1963
69A3446	boxes	144-150	Lot 67D351	1962-65
69A3446	boxes	151-168	Lot 67D348	1965-66
69A3446	boxes	169-170	Lot 67D453	1965-68
69A3446	boxes	171-177	Lot 68D62	1966-67
69A3446	boxes	178-183	Lot 68D319	1967

{2} INR Morning Briefing. 1959-1966. 10 feet. Lot 67D237. Acc. No. 68A5098 boxes 381-390. Arranged chronologically. This product was produced for the use of INR's director in briefing high department officials on important events. It was prepared on the "INR Morning Briefing" form and includes space for the subject, the source of the information, classification level, and the text of the item. Some sheets include the source document such as a telegram, clipping, teletype, or intelligence report. These briefings cover all

sorts of subjects from the ridiculous (extracts from newspapers) to intelligence source reports. They become progressively more detailed and inclusive.

I recommend that both of these series of records be scheduled for permanent retention and transfer to the National Archives. These records have obvious and clear archival and historical value and warrant permanent retention in the National Archives. They represent the major contribution of INR to the foreign policy process. As the preparation of such studies and briefings are a continuing INR activity, these records should be scheduled via an SF 115 that will cover the records I located in the WNRC as well as additional records of the same type.

I have attached a draft SF 115 that we will submit to the Department of State after review. I would appreciate the comments of the Civil Archives Division.

David A. Langbart

DAVID A. LANGBART
Military Appraisal Branch
Records Appraisal
and Disposition Division

Enclosure

DRAFT

DEPARTMENT OF STATE

Bureau of Intelligence and Research

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1. FINISHED INTELLIGENCE PRODUCTS (INTELLIGENCE MEMORANDUMS, NOTES, REPORTS, ANALYSES, ESTIMATES, AND STUDIES).
Studies, reports, analyses, estimates, memorandums, notes, and other finished products produced by the Bureau of Intelligence and Research and to which the Bureau of Intelligence and Research contributes. Records relating to final clearance and dissemination of the finished product may also be included.

Volume:

Annual accumulation:

PERMANENT. Transfer to ~~WRC~~ when 10 years old. Transfer to the National Archives in 5 year blocks when 30 years old.

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2. BRIEFING PAPERS.

Summaries such as the "INR Morning Briefing" prepared by the Bureau of Intelligence and Research to brief departmental officials on matters of interest. May include copies of source documents.

Volume: Annual accumulation:

PERMANENT. Transfer to ~~WVRC~~ when 10 years old. Transfer to the National Archives in 5 year blocks when 30 years old.

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