REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)					JOB NO N1-59-88-28				
		VICES ADMINISTRATION CHIVES AND RECORDS SERVICE, WASHIN	NGTON, DC 20	0408	DATE RECEIV		-15.88		
Departme					NO	OTIFICA	TION TO AGEN	CY	
MAJOR SUBD							e provisions of a		
OIG B MINOR SUBDIVISION						except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.			
NAME OF PER	WITH WHOM TO CONFER	5 TELEPHONE EXT		DATE ARCHIVIST OF THE UNITED STATES					
Betty F. Bates CERTIFICATE OF AGENCY REPRESENTATIVE			647 - 60	6018		7	3~~~~		
agency or w Accounting (attached	ill no Office	proposed for disposal in this Request of the needed after the retention periode, if required under the provisions of Times. It is unnecessariant of agency representative	ds specified, itle 8 of the ary	and GAO	that written Manual for een M Lar	concu Guidar nnon	irrence from	the General I Agencies, is	
7	10	galler M. Churan			, Necords N	namaç	9 GRS OR	10 ACTION	
ITÉM NO		8 DESCRIPTION (With Inclusive Dates or Re	-				SUPERSEDED JOB CITATION	TAKEN (NARS USE ONLY)	
1	Special Reports and Inquiry Files Consists of reports and correspondence pertaining to special inspections those precipitated by an event, incident, inspections, etc. Included also is the record of compliance as well as documentation relating to follow-up review of these special reports. a. Master file of reports PERMANENT Retire to FAIM/RSC when 10 years old Transfer to the WNRC when 20 years old. Offer to National Archives when 30 years old Est volume. 4 cu ft. Est annual accumulation 1 cu ft b Compliance Files PERMANENT. Retire to FAIM/RSC when 4 years old Transfer to the WNRC when 20 years old. Offer to National Archives when 30 years old Est. volume 4 cu. ft Est. annual accumulation. 2 cu ft								

Copies Sont to agency

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GF SUPER JO CITA	RS OR SEDED TAKEN (NARS USE ONLY)
	c. Copies of reports		
	Destroy when 1 year old		
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