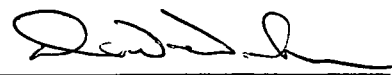
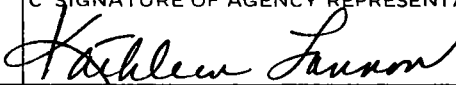


<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO <b>GENERAL SERVICES ADMINISTRATION</b> <b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO <b>N1-59-88-30</b>	DATE RECEIVED <b>5-1-88</b>
1 FROM <i>(Agency or establishment)</i> <b>Department of State</b>		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION <b>All Geographic Bureaus</b>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER <b>John A. Cruce</b>	5 TELEPHONE EXT <b>647-7123</b>	DATE <b>7/18/88</b>	ARCHIVIST OF THE UNITED STATES 
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence  is attached, or  is unnecessary.

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE		
4/6/88		Kathleen M Lannon Chief, Records Management Staff		
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1	<p align="center"><b><u>FOREIGN SERVICE NATIONAL (FSN) CLAIMS</u></b></p> <p><b><u>Consisting Of:</u></b> There is a wide variety of claim forms and a wide range of personnel paperwork that may cover several decades</p> <p>Correspondence letters, memorandums, memorandums of conversations, operations memorandums, and telegrams Forms applications for employment, appointment status, notifications of personnel actions, official superior's reports of injury, request for change of classification or designation, unpaid compensation of deceased civilian employment, etc And other documents: copies of official records, private legislation enacted by Congress, legal documents supporting the relationship of claimant to the FSN employee, documentation of agency's investigation of the claim, recommendations of U.S. officials, approval of claim, etc.</p> <p><b><u>Relating to:</u></b> Allotments, annuities, assistance, benefits, biographic information, compensation, employment verification, entitlements, estimated cost of payment of the claim, finance, foreign government actions against FSNs, funds, imprisonment, leave, medical, other financial relief received, payments, pensions, retirement, salary, survivors, etc</p> <p><b><u>That Document:</u></b> Claims of current or former FSN (alien) employees of the State Department at a Foreign Service Post.</p>			

*Copies sent to agency  
rnc*

*7/1/88*

**REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION**

JOB NO

PAGE

2

OF

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p style="text-align: center;"><b><u>AUTHORIZED DISPOSITION</u></b></p> <p>Screen &amp; retire to RSC 1 year after all claims in folder have been totally resolved on that individual. RSC to destroy after 7 years</p> <p>Annual accumulation is five cubic feet .</p>		