Schedule Number: N1-059-90-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

The records were transferred to the National Archives

Date Reported: 10/23/2020
**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

**TO**  
GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

**FROM** (Agency or establishment)  
DEPARTMENT OF STATE

**DATE RECEIVED**  
1/31/90

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

**NAME OF PERSON WITH WHOM TO CONFER**  
Marria Braden  
647-6011

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of ______ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A GAO concurrence □ is attached, or □ is unnecessary

**DATE**  
1/29/90

**SIGNATURE OF AGENCY REPRESENTATIVE**  
Kathleen M. Lannon

**TITLE**  
Chief, Records Management Branch

<table>
<thead>
<tr>
<th>ITEM NO</th>
<th>DESCRIPTION OF ITEM</th>
<th>GRS OR SUPERSEDED JOB CITATION</th>
<th>ACTION TAKEN (NARSUSE ONLY)</th>
</tr>
</thead>
</table>
| 1      | Subject Files, 1940-1963.  
Arranged by subject. Memorandums, reports, agreements, correspondence, telegrams, minutes of meetings, memorandums of conversation, and other material relating to a wide variety of inter-departmental and other personnel-related subjects.  
WNRC Acc. No. 59-66A1149 boxes 194-196 Lot 65D355  
Volume on hand: 3 feet  
Annual accumulation: 0  
PERMANENT. Transfer to the National Archives in 1993 or sooner if negotiated between the Department of State and the National Archives. | | |