

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-59-90-8	DATE RECEIVED 12/21/89
1 FROM (Agency or establishment) DEPARTMENT OF STATE		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of Information Services		In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Research Branch OIS/IA/RB-Room 1512			
4 NAME OF PERSON WITH WHOM TO CONFER Charles N. Mills	5 TELEPHONE EXT 647-7744	DATE 12/29/89	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 12/14/89	C SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Philip M. Tinney	D TITLE Director Office of Information Services
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>Incoming Telegrams, 1945-1960.</u></p> <p>Microfilm (16mm rolls) of the full text of all telegrams received by the Department of State. Arranged in blocks by year, thereunder alphabetically by post and thereunder chronologically. See attachment for detailed list.</p> <p>PERMANENT. Transfer to the National Archives at the time related block of Central Foreign Policy File is formally transferred to the National Archives (i.e. SF 258 is signed).</p>		
2.	<p><u>Outgoing Telegrams, 1945-1960.</u></p> <p>Microfilm (16mm rolls) of the full text of telegrams sent out by the Department of State.</p>		