

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK			
		JOB NO	N1-59-90-14		
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	8/6/90		
1 FROM <i>(Agency or establishment)</i> UNITED STATES INFORMATION AGENCY		NOTIFICATION TO AGENCY			
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. <i>acts</i>			
3 MINOR SUBDIVISION					
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE EXT			DATE	ARCHIVIST OF THE UNITED STATES
				10/25/90	<i>Claudia J. ...</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE					

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
7/31/90	<i>Thomas W. Connor</i>	<i>Dy Chief, Domestic Sect, Div.</i>

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p>RECORDS OF THE DEPARTMENT OF STATE, BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS (CU), TRANSFERRED TO THE UNITED STATES INTERNATIONAL COMMUNICATIONS AGENCY IN 1978</p> <p><u>ASSISTANT SECRETARY FOR EDUCATIONAL AND CULTURAL AFFAIRS</u></p> <p><u>Subject Files, 1960-1976.</u></p> <p>Arranged by subject. Reports, agendas, minutes of meetings, memorandums, correspondence, chits, notes, briefing papers memorandums of conversation, and other material. Records document the educational and cultural affairs program of the Department of State.</p> <p>WNRC Acc. No. 306-80-92 boxes 1-2 WNRC Acc. No. 306-80-100 boxes 1-2</p> <p>PERMANENT. Transfer to the National Archives in 2007.</p>		
<i>Copies sent to agency, NN-W, NNT, NCF 10/30/90</i>			

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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
2.	<p align="center"><u>DEPUTY ASSISTANT SECRETARY FOR EDUCATIONAL AND CULTURAL AFFAIRS</u></p> <p><u>Subject Files, 1969-1972 and 1976-1977.</u></p> <p>Arranged by subject. Memorandums, correspondence, clippings, memorandums of conversation, chits, notes, speeches, telegrams, airgrams, and other material relating to the educational and cultural program and the Deputy Assistant Secretaries' activities therein.</p> <p align="center">WNRC Acc. No. 306-80-61 boxes 1-2</p> <p>PERMANENT. Transfer to the National Archives in 2008.</p> <p align="center"><u>OFFICE OF POLICY AND PLANS (CU/OPP)</u></p>		
3.	<p><u>Subject Files, 1961-1977.</u></p> <p>Arranged in broad categories and thereunder by subject. Correspondence, publications, memorandums, speeches, documents, reports, airgrams, telegrams, chits, notes, drafts, and other material relating to the National Association for Foreign Student Affairs, the CU relationship with AID, foreign students in the U.S., budget and allocation, and general management activities.</p> <p align="center">WNRC Acc. No. 306-80-67 box 1 WNRC Acc. No. 306-80-77 box 1 WNRC Acc. No. 306-80-83 boxes 1-3 WNRC Acc. No. 306-80-84 boxes 1-2 WNRC Acc. No. 306-81-24 boxes 1-9</p> <p>PERMANENT. Transfer to the National Archives in 2008.</p> <p align="center"><u>POLICY AND COORDINATION STAFF (CU/PRS)</u></p>		
4.	<p><u>Records Relating to the AID "Phase Out," 1963-1967.</u></p> <p>Arranged by subject. Correspondence, reports, telegrams, despatches, memorandums, and other material. The files document the termination of AID's training programs with a cultural aspect to</p>		

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	<p>them. Most of the documentation is from the Council on International Educational and Cultural Affairs' Task Force on AID "Phase Out."</p> <p>WNRC Acc. No. 306-80-76 box 1</p> <p>PERMANENT. Transfer to the National Archives in 1998.</p> <p style="text-align: center;"><u>OFFICE OF YOUTH, STUDENT, AND SPECIAL PROGRAMS (CU/YSS)</u></p> <p>5. <u>Records on Non-Grant Student Programs, 1965-1976.</u></p> <p>Arranged by subject. Correspondence, telegrams, airgrams, despatches, memorandums, notes, chits, agreements with grantees, amendments to agreements, contracts, Operations Memorandums, and other material relating to non-grant student programs.</p> <p>WNRC Acc. No. 306-80-93 boxes 1-6</p> <p>PERMANENT. Transfer to the National Archives in 2007.</p> <p style="text-align: center;"><u>ADVISORY COMMITTEE ON THE ARTS</u></p> <p>6. <u>General Records, 1957-1968.</u></p> <p>Arranged by subject or type of material. Memorandums, agendas, minutes of meetings, correspondence, background papers, transcripts of meetings, and other material relating to the activities of the Advisory Committee on the Arts.</p> <p>WNRC Acc. No. 306-80-78 boxes 1-2</p> <p>PERMANENT. Transfer to the National Archives in 1999.</p> <p style="text-align: center;"><u>INTERAGENCY COUNCIL ON INTERNATIONAL EDUCATIONAL AND CULTURAL AFFAIRS</u></p> <p>7. <u>General Records, 1964-1972.</u></p> <p>Arranged by subject or type of material. The records consist of memorandums of conversation, drafts, correspondence, reports, progress reports, terms of reference, lists, charts, minutes.</p>		

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	<p>talking points, agendas, transcripts, council papers, and other material. The files document the creation, organization, history, duties, functions, activities, and meetings of the council.</p> <p>WNRC Acc. No. 306-80-81 boxes 1-6</p> <p>PERMANENT. Transfer to the National Archives in 2003.</p> <p><u>SECRETARIAT TO THE U.S. ADVISORY COMMISSION ON INTERNATIONAL EDUCATIONAL AND CULTURAL AFFAIRS (CU/ACS)</u></p> <p>8. <u>Records Relating to the International Book Year, 1971-1973.</u></p> <p>Arranged by subject. Correspondence, reports, memorandums, publications, and other material relating to the International Book Year (IBY).</p> <p>WNRC Acc. No. 306-80-60 boxes 1-2</p> <p>Destroy immediately.</p> <p><u>CU HISTORY PROJECT</u></p> <p>9. <u>Records on the U.S. Cultural Program with China, 1941-1949.</u></p> <p>Arranged by subject. Memorandums, clippings, publications, copies of telegrams, memorandums, and despatches, correspondence, notes, chits, Operations Memorandums, reports, and other material relating to the U.S. cultural program with China. These files were compiled during the preparation of <u>America's Cultural Experiment in China, 1942-1949</u> by Wilma Fairbank.</p> <p>WNRC Acc. No. 306-81-23 boxes 1-4</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		