

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-59-90-20	DATE RECEIVED 7/30/90
1. FROM (Agency or establishment) DEPARTMENT OF STATE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Bureau of Educational and Cultural Affairs		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Pat Magin	5. TELEPHONE EXT. 647-6021	DATE 10/10/90	ARCHIVIST OF THE UNITED STATES 
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 7-23-90	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE acting chief, Records Mgt. Br.
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>OFFICE OF CULTURAL PRESENTATIONS</u> (CU/CP)</p> <p><u>Fiscal and Security Records, 1960-1966.</u></p> <p>Arranged by organization name. Memorandums, correspondence, contracts, liability releases, vouchers, Requests for Security Information, and other material relating to U.S. cultural, academic, and athletic groups traveling to foreign countries while participating in educational and cultural exchange programs.</p> <p>WNRC Acc. No. 59-70A4521 boxes 38-44</p> <p>Destroy immediately.</p>		

Copies sent to agency, NN-W, NNT, NCF 10/2/90

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.
N1-59-90-20

PAGE
2 OF 4

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
2.	<p><u>Geographic Subject Files, 1962-1967.</u></p> <p>Arranged by geographic area. Memorandums, correspondence, charts, airgrams, telegrams, and other material relating to the Cultural Presentations Program.</p> <p>Volume: 1 foot Annual accumulation: 0</p> <p>WNRC Acc. No. 59-72A5961 box 51</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of Central Files, whichever is sooner.</p>		
3.	<p><u>Records on Advisory Committees and Panels, 1961-1968.</u></p> <p>Arranged by type of cultural activity. Memorandums, correspondence, agenda, airgrams, meeting minutes, and other material relating to panels and committees of the Cultural Presentation Program which advised cultural groups involved in exchange programs abroad.</p> <p>Volume: 3 feet Annual accumulation: 0</p> <p>WNRC Acc. No. 59-72A5961 boxes 52-54</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of Central Files, whichever is sooner.</p> <p><u>OFFICE OF INTER-AMERICAN PROGRAMS</u> (<u>CU/ARA</u>)</p>		
4.	<p><u>General Files, 1963-1967.</u></p> <p>Unarranged. Memorandums, correspondence, circulars, forms, department notices, and other material relating to the administration of educational and cultural programs.</p> <p>WNRC Acc. No. 59-66A1149 box 63 (partial) WNRC Acc. No. 59-70A4521 boxes 29-31</p> <p>Destroy immediately.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.
NI-59-90-20

PAGE
3 OF 4

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5.	<p><u>Foreign Leader Grantee Files, 1965-1968.</u></p> <p>Arranged by country, and thereunder, alphabetically by name. Memorandums, correspondence, cables, memorandums of calls, airgrams, sponsors reports on visitors, itineraries, arrival lists, telegrams, grant authorization forms, grantee permanent record cards, and other material relating to travel within the United States by Latin American representatives of the Foreign Leaders exchange program.</p> <p>WNRC Acc. No. 59-70A4521 box 35 (partial)-36 WNRC Acc. No. 59-71A2100 boxes 170-172 WNRC Acc. No. 59-71A2100 boxes 191-192, 193 (partial)</p> <p>Destroy immediately.</p>		
6.	<p><u>Country (Subject) Files, 1964-1968.</u></p> <p>Arranged by country, and thereunder by subject. Memorandums, correspondence, reports, telegrams, airgrams, minutes, cables, agenda, itineraries, and other material relating to cultural and educational exchange activities between the United States and Latin American countries.</p> <p>Volume: 15-1/2 feet Annual accumulation: 0</p> <p>WNRC Acc. No. 59-68A5098 box 113 (partial) WNRC Acc. No. 59-71A2100 boxes 173-181, 194 (partial), 195-196 WNRC Acc. No. 59-70A4521 boxes 32-34, 35 (partial)</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of Central Files, whichever is sooner.</p>		
7.	<p><u>Special Projects and Organizations Files, 1963-1965.</u></p> <p>Arranged by subject. Memorandums, correspondence, pamphlets, agenda, minutes, airgrams, reports, vouchers, circulars, memorandum of conversation, programs, lists, announcements, and other material relating to special projects and organizations involving educational and cultural exchange programs in Latin America.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.
N1-59-9020

PAGE
4 OF 4

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8.	<p>Volume: 3 feet Annual accumulation: 0</p> <p>WNRC Acc. No. 59-66A1149 box 63 (partial) WNRC Acc. No. 59-68A5098 box 113 (partial), 114-115</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of Central Files, whichever is sooner.</p> <p><u>Group Project Files, 1963-1968.</u></p> <p>Generally arranged by country. Memorandums, correspondence, reports, telegrams, airgrams, and other material relating to group projects and visits of the International Exchange Program and other educational and cultural exchange programs with Latin America.</p> <p>Volume: 2 feet Annual accumulation: 0</p> <p>WNRC Acc. No. 59-71A2100 boxes 193 (partial), 194 (partial), and 197.</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of Central Files, whichever is sooner.</p>		