


REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
		JOB NO.	N1-59-91-6
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		DATE RECEIVED	3/11/91
1. FROM (Agency or establishment) DEPARTMENT OF STATE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Bureau of Educational and		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Cultural Affairs			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE EXT.	DATE 7/2/91	ARCHIVIST OF THE UNITED STATES 

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 1/28/91	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Acting Chief Records Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p style="text-align: center;">PUBLIC INFORMATION AND REPORTS STAFF (CU/IR)</p> <p><u>REPORTS AND EVALUATIONS OF AMERICAN AND FOREIGN TEACHERS PARTICIPATING IN EXCHANGE PROGRAMS, 1963.</u> Arranged by American participants and foreign participants. Evaluation reports completed by teachers upon completion of their program.</p> <p style="text-align: center;">WNRC Acc. No. 59-68A1414 box 169</p> <p>Destroy immediately.</p>		
2.	<p><u>AMERICAN AND FOREIGN GRANTEE REPORTS, 1958-64.</u> Arranged by foreign grantees and American grantees. Reports completed by those receiving grants.</p> <p style="text-align: center;">WNRC Acc. No. 59-68A1414 boxes 170-171</p> <p>Destroy immediately.</p>		

Copies sent to agency, NN-W, NNT, NCF 7/9/91

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION		JOB NO.	PAGE
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
3.	<p><u>RECORDS RELATING TO EDUCATIONAL AND CULTURAL EXCHANGES, 1958-1964.</u> Arranged by subject. Reports, memorandums, correspondence, budget material, and other documentation relating to educational and cultural exchanges.</p> <p>Volume: 1 foot</p> <p>WNRC Acc. No. 59-68A1414 box 172</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of central files, whichever is sooner.</p>		
4.	<p><u>EVALUATION MATERIAL ON CULTURAL PROGRAMS, 1953-1959.</u> Arranged by geographic area, thereunder by country. Memorandums, reports, clippings, airgrams, minutes of meetings, consular reports, and other material evaluating and analyzing the educational and cultural program.</p> <p>Volume: 2-1/2 feet</p> <p>WNRC Acc. No. 59-68A1414 boxes 173-175 (part)</p> <p>PERMANENT. Transfer to the National Archives immediately.</p>		
5.	<p><u>INSPECTION AND OTHER REPORTS DETAILING VISITS TO FOREIGN COUNTRIES, 1952-1960.</u> Arranged by name of visitor. Memorandums, telegrams, airgrams, correspondence, reports, and other material relating to visits to foreign countries.</p> <p>Volume: 1-1/2 feet</p> <p>WNRC Acc. No. 59-68A1414 boxes 175 (part)-176</p> <p>PERMANENT. Transfer to the National Archives immediately.</p> <p>POLICY REVIEW AND COORDINATION STAFF (CU/PRS)</p>		
6.	<p><u>COUNTRY FILES, 1955-1964.</u> Arranged by geographic region and thereunder by country. Reports, memorandums, correspondence, airgrams, clippings, notes, and other material relating to educational and cultural activities.</p> <p>Volume: 24 feet</p> <p>WNRC Acc. No. 59-68A1414 boxes 201-224</p>		

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7.	<p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of central files, whichever is sooner.</p> <p><u>SUBJECT FILES, 1963-1965.</u> Arranged by subject. Reports, agendas, memorandums, correspondence, texts of speeches, transcripts, minutes of meetings, airgrams, clippings, lists, and other material relating to educational and cultural affairs.</p> <p>Volume: 7 feet</p> <p>WNRC Acc. No. 59-68A1414 boxes 225-231</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of central files, whichever is sooner.</p> <p>SPECIAL PROJECTS STAFF (CU/SP)</p>		
8.	<p><u>RECORDS RELATING TO THE TEEN-AGER PROGRAM, 1955-1968.</u> Arranged chronologically by fiscal year. Correspondence, memorandums, agendas, schedules, reports, budget information, minutes of meetings, circulars, clippings, lists, and other material relating to the Teen-Ager Program.</p> <p>Volume: 2 feet</p> <p>WNRC Acc. No. 59-73-34 boxes 1-2</p> <p>PERMANENT. Transfer to the National Archives when 30 years old or along with related block of central files, whichever is sooner.</p>		