

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: <b>GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b>		JOB NO. N1-59-91-21	DATE RECEIVED 6/3/91
1. FROM (Agency or establishment) DEPARTMENT OF STATE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Bureau of Educational and		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Cultural Affairs			
4. NAME OF PERSON WITH WHOM TO CONFER Betty Bates	5. TELEPHONE EXT. 292-647-6018	DATE 8/14/91	ARCHIVIST OF THE UNITED STATES <i>Claudia J. Fisher</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 5 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence:  is attached; or  is unnecessary.

B. DATE 5/20/91	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Betty Bates</i>	D. TITLE <i>Acty Chief, Records Mgmt Branch</i>
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7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><b>NON-SPONSORED FOREIGN STUDENT PROGRAM STAFF (CU/NFSP)</b></p> <p><u>Budget Files, 1963-1968.</u> Arranged chronologically by year and thereunder by subject. Memorandums, statistical sheets, estimates, reports, and other material relating to the CU/NFSP budget.</p> <p>WNRC Acc. No. 59-73-33 boxes 1-2 (part)</p> <p>Destroy immediately.</p>		
2.	<p><u>Grantee Files, 1963-1968.</u> Arranged roughly in chronological order. Correspondence, memorandums, messages, reports, budget sheets, grant applications, minutes of meetings, and other material relating to grant administration.</p> <p>WNRC Acc. No. 59-73-33 boxes 2 (part)- 5 and 6 (part)</p> <p>Destroy immediately.</p>		
3.	<p><u>General Records Relating to Education and Cultural Exchange, 1961-1968.</u> Unarranged. Travel record, airgrams, memorandums, correspondence,</p>		

*Copies sent to agency, NCF, NN-W, NNT 8/22/91*  
*Open to agency + NCF*  
*DAL 11/22/91*

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	<p>itineraries, reports, and other material relating to non-government organization with which CU/NFSP worked.</p> <p>WNRC Acc. No. 59-73-33 boxes 6 (part)-9</p> <p>Destroy immediately.</p> <p><b>POLICY REVIEW AND COORDINATION STAFF (CU/PRS)</b></p> <p>4. <u>Grantee Files, 1960-1966.</u> Arranged by name of grant program. Correspondence, memorandums, airgrams, budget sheets, and instruction relating to non-Department of State grants administered and coordinated by CU/PRS.</p> <p>WNRC Acc. No. 59-69A3446 box 99</p> <p>Destroy immediately.</p> <p><b>SECRETARIAT TO THE UNITED STATES NATIONAL COMMISSION FOR UNESCO (CU/UCS)</b></p> <p>5. <u>General Files of the Director, Office of the Secretariat, 1960-1963.</u> Arranged by subject. Correspondence, memorandums, agendas, discussion papers, programs, rosters, reports, evaluations, notes, and other material relating to UNESCO.</p> <p>Volume: 3 feet</p> <p>WNRC Acc. No. 59-73-35 boxes 1-3</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p> <p>6. <u>Position Papers of the U.S. Delegates to UNESCO General Conferences, 1946-1960.</u> Arranged by General Conference and thereunder by US/DEL number.</p> <p>Volume: 3 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 5-7</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		

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7.	<p><u>UNESCO Published Documents</u>. Arranged by UNESCO publication number.</p> <p>WNRC Acc. No. 59-72A1739 boxes 8-12, 14-18, 22-28, 52, 57, and 80.</p> <p>Destroy immediately.</p>		
8.	<p><u>Records Relating to Position Papers of U.S. Delegates to UNESCO Executive Board Meetings, 1946-1962</u>. Arranged generally by meeting number and thereunder by U.S. delegation document number. Speeches, statements, reports, and other material.</p> <p>Volume: 1 foot</p> <p>WNRC Acc. No. 59-72A1739 box 13</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
9.	<p><u>Records Relating to the UNESCO Preparatory Commission, 1945-1946</u>. Unarranged. Memorandums, correspondence, memorandums of conversation, and published material relating to the founding of UNESCO.</p> <p>Volume: 3 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 19-21</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
10.	<p><u>Correspondence of the Director, Office of the Secretariat, 1948-1965</u>. Arranged in chronological blocks and thereunder in alphabetical order. Correspondence, memorandums, minutes of meetings, telegrams, and other material relating to UNESCO.</p> <p>Volume: 6 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 29-31, 51, and 73-74</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
11.	<p><u>Publications of the United States National Commission for UNESCO, 1946-1963</u>. Arranged by Commission document number. Processed reports,</p>		

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	<p>proceedings, minutes, and correspondence.</p> <p>Volume: 14-1/2 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 32-39, 53-56 <del>XXXXXX</del>, 67-71, and 81 (part)</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
12.	<p><u>General Files of the UNESCO Relations Staff, 1946-1958.</u> Arranged by subject. Correspondence, memorandums, reports, proceedings, and other material relating to U.S. participation in UNESCO.</p> <p>Volume: 5-1/2 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 40-46 (part)</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
13.	<p><u>Records of the Subcommittee on the Secretariat and Relations with the Department of State, 1957-1959.</u> Arranged by type of record and thereunder in chronological order. Minutes of meetings, correspondence, reports, and other material.</p> <p>Volume: 1/2 foot</p> <p>WNRC Acc. No. 59-72A1739 box 46 (part)</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
14.	<p><u>Research Files of the Subcommittee on Attacks on UNESCO, 1949-1959.</u> Arranged by subject. Memorandums, correspondence, reports, publications, clippings and other material relating to the subcommittee.</p> <p>Volume: 1 foot</p> <p>WNRC Acc. No. 59-72A1739 box 47</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
15.	<p><u>General Files of the United States National Commission, 1946-1961.</u> Arranged by topic. Memorandums, correspondence, instructions,</p>		

Corrected 11/22/96  
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	<p>background papers, clippings, and other material relating to the National Commission.</p> <p>Volume: 3 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 48-50 and 81 (part)</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
16.	<p><u>Minutes and Proceedings of the Executive Committee of the United States National Commission for UNESCO, 1946-1962.</u> Arranged chronologically. Agendas, minutes of meetings, and related documentation.</p> <p>Volume: 9 feet</p> <p>WNRC Acc. No. 59-72A1739 boxes 58-66</p> <p>PERMANENT. Transfer to the National Archives in 1996.</p>		
17.	<p><u>Correspondence of the Special Assistant to the United States National Commission for UNESCO, 1964-1965.</u> Arranged by subject. Correspondence, reports, memorandums, and other material.</p> <p>WNRC Acc. No. 59-72A1739 box 72</p> <p>Destroy immediately.</p>		
18.	<p><u>General Files From the Public Information Office of the United States National Commission, 1960-1964.</u> Arranged by subject. Correspondence, programs, catalogs, and other material relating to public information activities.</p> <p>WNRC Acc. No. 59-72A1739 boxes 75-79</p> <p>Destroy immediately.</p>		