

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
U.S. DEPARTMENT OF STATE

2. MAJOR SUBDIVISION
OFFICE OF THE SECRETARY (S/S)

3. MINOR SUBDIVISION
SPECIAL ASSISTANT TO THE SECRETARY

4. NAME OF PERSON WITH WHOM TO CONFER
Victoria A. Coffineau

5. TELEPHONE
(202) 647-6022

LEAVE BLANK (NARA use only)

JOB NUMBER
21-59-92-20

DATE RECEIVED
6/17/92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE **6/28/92** ARCHIVIST OF THE UNITED STATES
[Signature]

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 7/13/92	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Chief, Records Management Branch
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p><u>GENERAL RECORDS - AMBASSADOR GRAHAM A. MARTIN 1975-77</u> Arranged by subject and country.</p> <p>Correspondence, memoranda, telegrams, intelligence reports, studies, briefing papers, schedules, agendas, talking points, statements, Action Memorandums, Briefing Memorandums, Information Memorandums, drafts, notes, and other material. Records reflect U.S. foreign policymaking in various European, Asian, and Latin American countries. Files were accumulated during the incumbency of Graham A. Martin.</p> <p>Volume on hand: 2 c.f. Annual Accumulation: 0 c.f. RSC Lot #: 92D316</p> <p>Destroy immediately.</p> <p><i>Copies sent to agency 10/28/92</i></p>		