

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-92-026

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

This schedule provided for one-time transfer of permanent records and one-time destruction of temporary records. The permanent items were transferred to the National Archives. The destruction date has passed for the temporary records and destruction is assumed.

Date Reported: 10/22/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of State

2. MAJOR SUBDIVISION  
Misc. Bureaus and Offices

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Victoria A. Coffineau

5. TELEPHONE  
202 647-6022

## LEAVE BLANK (NARA use only)

JOB NUMBER  
NI-59-92-26

DATE RECEIVED  
7/7/92

### NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
11/2/92

ARCHIVIST OF THE UNITED STATES  
*[Signature]*

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  
 is not required;  is attached; or  has been requested.

DATE  
4/24/92

SIGNATURE OF AGENCY REPRESENTATIVE  
*[Signature: Kenneth P. Rossman]*

TITLE  
Chief, Records Management Branch

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p>OFFICE OF BUDGET AND FINANCE: SUBJECT, COUNTRY, and PROGRAM FILES dating through 1960</p> <p>Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.</p> <p>Volume on Hand: 6.8 c.f. Annual Accumulation: 0 c.f.</p> <p>PERMANENT: Transfer to the National Archives immediately</p> <p><i>All changes made per telephone conversation between Victoria Coffineau (OIS/IR/22) and David Langbart (NIR/M). DA Langbart 8/28/92</i></p>		

2 BUREAU OF EDUCATION AND CULTURAL AFFAIRS:  
SUBJECT, COUNTRY, and PROGRAM FILES dating  
through 1961

Consists of correspondence, telegrams, airgrams, memoranda,  
policy and position papers, national and international meeting  
agendas and minutes, bilateral and multilateral agreements,  
technical reports, reference material, administrative records and  
other documents concerned with economic, political, social,  
and other aspects of U.S. foreign policy.

Volume on Hand: 0.1 c.f.  
Annual Accumulation: 0 c.f.

*Destroy immediately. (Lot 668480)*

~~PERMANENT: Transfer to the National Archives immediately.~~

3 OFFICE OF THE INSPECTOR GENERAL: SUBJECT, COUNTRY, and  
PROGRAM FILES, 1961

*Non-recovered*

Consists of correspondence, telegrams, airgrams, memoranda,  
policy and position papers, national and international meeting  
agendas and minutes, bilateral and multilateral agreements,  
technical reports, reference material, administrative records and  
other documents concerned with economic, political, social,  
and other aspects of U.S. foreign policy.

Volume on Hand: 8.0 c.f.  
Annual Accumulation: 0 c.f.

PERMANENT: Transfer to the National Archives immediately.

4 OFFICE OF MANAGEMENT: SUBJECT, COUNTRY, and PROGRAM FILES dating through 1962

Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.

Volume on Hand: 0.2 c.f.  
Annual Accumulation: 0 c.f.

PERMANENT: Transfer to the National Archives immediately.

5 BUREAU OF PUBLIC AFFAIRS: SUBJECT, COUNTRY, and PROGRAM FILES, dating through 1962

Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.

Volume on Hand: 4.6 c.f.  
Annual Accumulation: 0 c.f.

PERMANENT: Transfer to the National Archives immediately.

6 BUREAU OF SECURITY AND CONSULAR AFFAIRS: SUBJECT, COUNTRY, and PROGRAM FILES dating through 1961

Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.

Volume on Hand: 1.6 c.f.  
Annual Accumulation: 0 c.f.

PERMANENT: Transfer to the National Archives immediately.

7 OFFICE OF THE UNDER SECRETARY OF STATE: SUBJECT, COUNTRY, and PROGRAM FILES dating through 1960

Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.

Volume on Hand: 0.6 c.f.  
Annual Accumulation: 0 c.f.

*Destroy immediately. (Lot 602639)*  
~~PERMANENT: Transfer to the National Archives immediately.~~