

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIRA)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
**Department of State**

2. MAJOR SUBDIVISION  
**Bureau of Intelligence and Research**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Victoria A. Coffineau**

5. TELEPHONE  
**202 647-6022**

LEAVE BLANK (NARA use only)


JOB NUMBER  
**NI-5992-28**

DATE RECEIVED  
**7/27/92**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
**12/1/92**

ARCHIVIST OF THE UNITED STATES  


6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached **3** page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE  
**4/24/92**

SIGNATURE OF AGENCY REPRESENTATIVE  


TITLE  
**Chief, Records Management Branch**

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	<p><b>BUREAU OF INTELLIGENCE AND RESEARCH: SUBJECT, COUNTRY, and PROGRAM FILES dating through 1963</b></p> <p>Consists of correspondence, telegrams, airgrams, memoranda, policy and position papers, national and international meeting agendas and minutes, bilateral and multilateral agreements, technical reports, reference material, administrative records and other documents concerned with economic, political, social, and other aspects of U.S. foreign policy.</p> <p>Volume on Hand: 7.6 c.f.                      Annual Accumulation: 0 c.f.</p> <p><b>See attached.</b></p> <p><i>All changes made per telephone conversation of 11/6/92 with Victoria Coffineau (OAS/RA/ORS) SA Langlois, NARA</i></p>		

**Special Assistant to the Director**

- {a} Subject Files, 1957-1960. 1 foot.  
Lot 61D197.

PERMANENT. Transfer to the National Archives immediately.

**Coordination Staff  
(INR/CS)**

- {b} Subject Files, 1952-1960. 1 foot.  
Lot 65D258.

PERMANENT. Transfer to the National Archives immediately.

**The NIS Coordinator  
(INR/NIS)**

- {c} Subject Files, 1949-1961. 2 feet.  
Lot 69D267.

PERMANENT. Transfer to the National Archives immediately.

**Office of Research and Analysis for Africa  
(INR/RAF)**

- {d} Records relating to Northern Africa, 1957-1960. 2 inches.  
Lot 65D273.

Destroy immediately.

- {e} Records relating to Western Africa, 1949-1963. 1 foot.  
Lot 65D350.

PERMANENT. Transfer to the National Archives immediately.

**Office of Research and Analysis for American Republics  
(INR/RAR)**

- {f} Records relating to Cuba, 1952-1963. 1 foot.  
Lot 75D242.

PERMANENT. Transfer to the National Archives immediately.

- {g} Records relating to Latin America, 1958-1962. 4 inches.  
Lot 68D146.

Destroy immediately.

**Office of Research for Western Europe  
(INR/REU)**

{h} Records relating to Europe, 1952-1960. 3 inches.  
Lot 66D258.

Destroy immediately.

**Office of Research and Analysis for Far East  
(INR/RFE)**

{i} Subject Files, 1958-1961. 1 foot.  
Lots 64D506, 65D89, and 65D95.

Destroy immediately.

**Office of Research and Analysis for Soviet Bloc  
(INR/RSB)**

{j} Records relating to the Berlin Crisis, 1959-1963. 4 inches.  
Lot 73D402.

PERMANENT. Transfer to the National Archives immediately.

{k} Records relating to Soviet foreign policy, 1947-1961. 1 foot.  
Lot 87D337.

PERMANENT. Transfer to the National Archives immediately.