

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-93-039

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 3/10/2021

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

Item 1 is active for records that relate to budget formulation, estimates, justification, and submission records dated 2016 and earlier.

Item 2, Chronological Files

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1

Superseded by DAA-GRS-2015-0006-0001

\* Superseded for budget formulation, estimates, justification, and submission records dated 2017 and forward only.

Superseded by DAA-GRS-2015-0006-0002

\* Superseded for budget execution records

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-59-93-39	DATE RECEIVED 9/8/93
1. FROM (Agency or establishment) Department of State		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Bureau of Legislative Affairs			
3. MINOR SUBDIVISION Office of Budget and Appropriations		DATE 10-25-93 ARCHIVIST OF THE UNITED STATES <i>Candy Hunkamp Peters</i>	
4. NAME OF PERSON WITH WHOM TO CONFER Pat Magin	5. TELEPHONE 647-6021		

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 9/8/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kevin F. Rossman</i>	TITLE Department of State Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	See Attachment		

*Copies sent to agency, NN-W, NNT, NCF, NIA 11/193*

## **Office of Budget and Appropriations**

### **1. Program Files**

Arranged by subject, country, or regional/functional bureau, and budgetary cycle. Memorandums, Congressional correspondence, reports, notes, briefing materials, speeches and statements, newspaper clippings, and other documentation relating to the formulation of the budget and allocation of appropriations.

Permanent. Retire when 3 years old. Transfer to the WNRC when 10 years old. Transfer to the National Archives when 30 years old in 5 year blocks.

### **2. Chronological Files**

Extra copies of outgoing correspondence maintained for convenience of reference.

Block annually. Destroy when 1 year old.