

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-94-012

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-0059-2011-0009-0006

Date Reported: 11/3/2020

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
**Department of State**

2. MAJOR SUBDIVISION  
**Under Secretary for Management**

3. MINOR SUBDIVISION  
**Office of Foreign Missions (M/OFM)**

4. NAME OF PERSON WITH WHOM TO CONFER  
**Victoria A. Coffineau**

5. TELEPHONE  
**202-647-6022**

**LEAVE BLANK (NARA use only)**

JOB NUMBER  
**N1-59-94-12**

DATE RECEIVED  
**1/3/94**

**NOTIFICATION TO AGENCY**

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE for ARCHIVIST OF THE UNITED STATES  
**1/24/94 James W. Moore**

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  
 is not required;  is attached; or  has been requested.

DATE <b>12/13/93</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kenneth L. Rossma</i>	TITLE <b>Records Officer U.S. Department of State</b>
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><b>Motor Vehicle Correspondence Files</b></p> <p>Consists of diplomatic notes, telegrams, and other correspondence on routine motor vehicle issues, i.e. licenses, parking violations, communications with local governments, etc., arranged by country.</p> <p>a. Parking and Driving Violations DISPOSITION: Destroy when 5 years old.</p> <p>b. Other Correspondence DISPOSITION: Destroy when 2 years old.</p>	N1-59-92-1	

*Copy & send to agency 2/2/94 @*