REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

LEAVE BLANK (NARA use only)	
JOB NUMBER	N1-59-94-17
DATE RECEIVED	3/9/94

1. FROM (Agency or establishment)
Department of State

2. MAJOR SUBDIVISION
Bureau of Administration (A)

3. MINOR SUBDIVISION
Property Management (OPR/ST/S/PM)

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Betty Bates	(202) 647-6018

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE	ARCHIVIST OF THE UNITED STATES
10/25/94	James W. Moore

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☒ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
2/25/94	Kenneth P. Rossman	Department of State Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Report of Excess Equipment Returned to Stock (DS-1882, DS-1883) Bureau requests for pick-up and return to stock of excess equipment and related records. a. Bureau copies Destroy after next physical inventory. b. Warehouse copies Destroy after next physical inventory.	[redacted] GRS 3, item 9c II-NN3250, item 56	