

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	11-59-94-22
1. FROM (Agency or establishment) Department of State		DATE RECEIVED	6/21/95
2. MAJOR SUBDIVISION Bureau of Economic & Business Affairs		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Internat'l Finance & Development Office of Development Finance (EB/IFD/ODF)		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Marria Braden	647#6011	7/14/95	<i>John W. Carl</i>

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE <i>6/16/95</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kenneth F. Rossman</i>	TITLE Department of State Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached	NC1-59-82-4	

Copies sent to agency, NCF, NNT, NIA 7/19/95

**INTERNATIONAL FINANCE AND DEVELOPMENT
OFFICE OF DEVELOPMENT FINANCE**

1. Multilateral Development Bank (MDB) Files

a. Subject Files - Arranged by MDB

Documents reflect replenishment negotiations and include international monetary and financial policies, proposed increases in resources, summary evaluations, co-financing and approaches, proposals, congressional records, negotiating sessions for proposed increase of capital resources, background papers, copies of notes, interagency memorandums, economic and development issues, economic reforms, environmental policy papers, reports to Congress, follow-up and needs assessment surveys, guidelines and reports on implementation of board decisions, review of lending operations, quarterly operational summaries, promotion of private sector, memberships, annual meetings, mid-year budget reviews, quarterly reviews and reports, general bank policy, employment standards, voting on proposed resolutions, organizational changes, decisions of the Board of Directors, technical cooperation projects and related correspondence.

DISPOSITION: Permanent. Transfer to the RSC when 5 years old for transfer to the WNRC. Transfer to the National Archives when 30 years old.

b. Country Files

Documents reflect the review of loan proposals to ensure that U.S. foreign policy interests are being adequately reflected in the policies and operations of the banking institutions. Included are trade deficit reports, decision memorandums, environmental issues which affect certain projects, such as nuclear power projects and those involving highly toxic materials, strategic planning, economic situations, tax reform, financing, human rights issues including cases, testimonies and reports, investment proposals, option papers, economic trends report, trade policy measures, export subsidies, debt rescheduling agreements, trade estimate reports, tax reform, interest rates, economic highlights, strategic planning, economic reform, issues papers, viewpoints, Eximbank reviews providing discussion of country conditions and prospects within Eximbank, loan commitments from Eximbank to Board of Directors and related correspondence.

DISPOSITION: Permanent. Transfer to the RSC when 2 years old for transfer to the WNRC. Transfer to the National Archives when 30 years old.

2. Eximbank Clearance Request File

Requests submitted for the Department's approval of loans and guarantees for products or projects requested by countries abroad.

DISPOSITION: Destroy when 2 years old.

3. Global Environmental Facility (GEF)

Established by the World Bank as a pilot program to accelerate lending beneficial to the global environment and thereby accelerate the overall development lending and development strategies. Files reflect World Bank and Department of Treasury generated documents. Included are analyses and recommendations, draft position papers, meeting reports, reporting telegrams as well as documentation on specific projects, eligibility and selection criteria for funding projects, background notes, proposed criteria and related correspondence.

DISPOSITION: Permanent. Transfer to the RSC when 5 years old for transfer to the WNRC. Transfer to the National Archives when 30 years old.

4. Gulf Crisis Files

Documents reflect reports to the Congress and reports submitted by OMB on Gulf War costs. Included are Gulf Crisis Financial Assistance reports on Commitments and Disbursements, OMB reports on U.S. costs in the Persian Gulf Conflict and Foreign Contributions to offset such costs and GAO reports on Allied Burden Sharing Efforts in the Persian Gulf.

DISPOSITION: Destroy when purpose has been served.

5. Gulf Crisis Briefing Books - Prepared by the Gulf Crisis Financial Coordination Group (Department of Treasury)

Included are political overviews, talking points, economic and military assistance, testimonies, reports on contributions, economic developments, IMF and World Bank responses to the Gulf Crisis, status of commitments and disbursements and related correspondence.

a. Master

DISPOSITION: Permanent. Transfer to the RSC when 3 years old for transfer to the WNRC. Transfer to the National Archives when 30 years old.

b. Other Copies

DISPOSITION: Destroy when purpose has been served.

6. Development Assistance Committee (DAC) Files

Documents reflect the Department's involvement on major decisions concerning foreign aid to developing countries and territories. Included are U.S. position on (DAC) list of aid recipient countries, U.S. strategy for OECD/DAC review of foreign aid, project briefs, AID reviews on countries development assistance efforts and policies, meetings held with DAC, World Bank, International Monetary Fund and the UN, working party on financial assets of development assistance, public outreach issues, background material for discussion, draft issues and proposals and related correspondence.

DISPOSITION: Destroy upon resolution of the issue or when 2 years old whichever is sooner.