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|--|--------------|---|--------------------------------|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br><i>(See Instructions on reverse)</i>   |              | <b>LEAVE BLANK (NARA use only)</b>  |                                |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408             |              | JOB NUMBER  | N1-59-94-31                    |
| 1. FROM (Agency or establishment)<br>Department of State                                   |              | DATE RECEIVED   | 5/13/94                        |
| 2. MAJOR SUBDIVISION<br>Bureau of Economic & Business Affairs                              |              | <b>NOTIFICATION TO AGENCY</b>   |                                |
| 3. MINOR SUBDIVISION Transportation Affairs<br>Office of Aviation Negotiations (EB/TRA/AN) |              | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. |                                |
| 4. NAME OF PERSON WITH WHOM TO CONFER  | 5. TELEPHONE | DATE  | ARCHIVIST OF THE UNITED STATES |
| Marria Braden  | 647-6011     | 4-17-95   | <i>Andy Huskamp Petersen</i>   |

**6. AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

- is not required;  is attached; or  has been requested.

|         |                                    |  |
|---------|------------------------------------|--|
| DATE    | SIGNATURE OF AGENCY REPRESENTATIVE | TITLE                                  |
| 3/17/94 | <i>Pat Maguire</i>                 | Department of State<br>Records Officer |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|--|-----------------------------------|----------------------------------|
| 1           | <p>Bilateral Aviation Negotiation Files - Arranged by country/subject</p> <p>Documents reflect U.S. policy for international air transportation analyses, countermeasure options, economic and political policy issues, disputes, talking points, meetings, discussion papers, overviews, background information, negotiation rounds, aviation designations and related correspondence.</p> <p>DISPOSITION: Permanent. Transfer to the RSC when 2 years old for transfer to the WNRC. Transfer to the National Archives when 25 years old.</p> | NC1-59-82-9                       |                                  |
| 2           | <p>Air Transport Association of America (ATA) Files</p> <p>Documents reflect notes of ATA Representative on U.S. Delegation. Notes and attachments are for use of ATA member airlines and other airlines which ATA may represent, brief or otherwise keep informed, in the course of government-to-government negotiations or consultations concerning civil aviation matters.</p> <p>DISPOSITION: Block files annually. Destroy when 4 years old.</p>   |                                   |                                  |

*Copies sent to agency, NCF, NNT, NIA 4/28/95*