

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-59-95-1
1. FROM (Agency or establishment) U.S. Department of State		DATE RECEIVED	10/3/94
2. MAJOR SUBDIVISION Bureau of International Organization Affairs		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION Office of UNESCO and Scientific Programs (IO/T/USP)		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Victoria A. Coffineau	202-647-6022	2-28-95	<i>Cathy</i> <i>Grady Hurling Petrus</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
9/1/94	<i>[Signature]</i>	Records Officer, Acting U.S. Department of State

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Education and Scientific Grant and Contribution Case Files</p> <p>Intra and inter-agency correspondence, telegrams, financial documentation, amendments, budgetary reports, appeals for funds, policy directives, grantee and contribution recipient activity reports and other related records documenting grants and contributions obligated by the Department to national and international organizations. Arranged by organization, thereunder by fiscal year.</p> <p>DISPOSITION: Destroy 3 years after final payment.</p>		

Copy sent to agency 3/1/95