

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of State

2. MAJOR SUBDIVISION  
Bureau of Administration

3. MINOR SUBDIVISION  
Operations - Overseas Schools A/OPR/OS

4. NAME OF PERSON WITH WHOM TO CONFER 5. TELEPHONE  
Audree Holton 202/647-7462

## LEAVE BLANK (NARA use only)

JOB NUMBER  
N159.95.5

DATE RECEIVED  
11.8.95

NOTIFICATION TO AGENCY  
  
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE for ARCHIVIST OF THE UNITED STATES  
2/9/95 James W Moore

6. AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  
 is not required;  is attached; or  has been requested.

DATE 10/31/94 SIGNATURE OF AGENCY REPRESENTATIVE *John A. Cruz, Acting* TITLE Chief, Records Management Branch

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION   | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
|             | <p>OVERSEAS SCHOOLS COUNTRY FILES</p> <p>Grant Files, consisting of a copy of the Grant Agreement, Financial Reports (JF-43), copies of vouchers for payment and related correspondence.</p> <p>Destroy 3 years after termination of the grant.</p> <p><i>Copies sent to agency 2/14/95</i></p> | <p>NN-171-130,<br/>item 2b</p>    |                                  |