

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	NI-59-96-4
1. FROM (Agency or establishment) UNITED STATES INFORMATION AGENCY		DATE RECEIVED	4/15/96
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Cathy A. Brown	202-619-5501	6-4-96	<i>John W. Cal</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
4/17/96	<i>[Signature]</i>	Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>This schedule covers records of the Department of State transferred to the custody of the United States Information Agency upon creation of USIA in 1953.</p> <p style="text-align: center;">DEPARTMENT OF STATE INTERNATIONAL INFORMATION ADMINISTRATION PRIVATE ENTERPRISE COOPERATION STAFF {ICO}</p> <p>Subject Files, 1941-1953. Arranged alphabetically by subject or name of organization. Memorandums, reports, notes, chits, memorandums of conversation, instructions, telegrams, airgrams, despatches, publications, Operations Memorandums, and other material relating to work relating to "private enterprise cooperation" efforts to use private businesses to further U.S. interests abroad.</p> <p>Volume: 14 feet WNRC Acc. No. 306-61A498 boxes 1-4 (Lot 54D219) and 5-14 (Lot 55D163 [part])</p>		

PERMANENT. Transfer to the National Archives immediately.

2. **Records of the New Orleans Office, 1951-1952.** Arranged by subject or name of organization. Memorandums, correspondence, notes, publications, and other material relating to the work of the New Orleans Office.

WNRC Acc. No. 306-61A498 boxes 15-16
Lot 55D163 (part)

Destroy immediately.

Eileen Keane Binns
Eileen Keane Binns
Director
Office of Administration

March 5, 1996
Date

Lorie Nierenberg
Lorie Nierenberg
Assistant General Counsel

April 5, 1996
Date