REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

LEAVE BLANK (NARA use only)	
JOB NUMBER	N1-59-96-10
DATE RECEIVED	4/29/96

1. FROM (Agency or establishment)
Department of State

2. MAJOR SUBDIVISION
Consular Affairs

3. MINOR SUBDIVISION
Visa Services

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Marria Braden	647-6011

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE	ARCHIVIST OF THE UNITED STATES
5-9-96	John W. Carlin

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
4/16/96	John A. Cuce	Department of State Records Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	Historical Files. Case files on historically significant individuals, receiving Congressional or media scrutiny, reflecting distinctive agency activities, or are otherwise historically significant. DISPOSITION: Permanent. Transfer to the RSC at the time records are reviewed for destruction.for transfer to the WNRC. Transfer to the National Archives when 30 years old.		

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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV. 3-91)
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copy to: agency, NIA
WNT
NCP