

|  |   |  |   |
|--|---|--|---|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>   |   | JOB NUMBER<br>N1-59-96-21  |   |
| To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)<br>WASHINGTON, DC 20408  |   | DATE RECEIVED<br>11/21/96  |   |
| 1 FROM (Agency or establishment)<br><br>DEPARTMENT OF STATE  |   | NOTIFICATION TO AGENCY<br><br>In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10 |   |
| 2 MAJOR SUBDIVISION<br><br>Bureau of Public Affairs  |   |  |   |
| 3 MINOR SUBDIVISION<br><br>Office of Opinion Analysis and Plans  |   |  |   |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br><br>Betty Bates  | 5 TELEPHONE<br><br>(202) 647-6018                               | DATE<br><br>12-5-96  | ARCHIVIST OF THE UNITED STATES<br><br><i>John W. Paul</i> |
| 6 AGENCY CERTIFICATION<br>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,<br><br><input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested |   |  |   |
| DATE<br>11/14/96   | SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Quintin F. Rossman</i> |  | TITLE<br>Department of State<br>Records Officer           |

| 7 Item No | 8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION  | 9 GRS OR SUPERSEDED JOB CITATION | 10 ACTION TAKEN (NARA USE ONLY) |
|-----------|---|----------------------------------|---------------------------------|
| 1         | <p><b>Subject Files, 1979-1989.</b> Arranged by subject. Telegrams, memorandums, memorandums of conversation, correspondence, reports, notes, chits, background and briefing material, clippings, extracts from the press, documents, and other material relating to public opinion analysis and public affairs planning.</p> <p>Volume: approximately 6 feet.</p> <p>PERMANENT. Transfer to WNRC immediately. Transfer to the National Archives in 2015.</p>   |                                  |                                 |
| 2.        | <p><b>Chronological Files, 1979-1989.</b> Arranged chronologically. Telegrams, memorandums, memorandums of conversation, correspondence, reports, background and briefing material, extracts from the press, and other material relating to public opinion analysis and public affairs planning.</p> <p>Volume: approximately 6 feet.</p> <p>PERMANENT. Transfer to WNRC immediately. Transfer to the National Archives in 2015.</p> <p>Note: These two series are intermixed in Lot 85D162 and Lot 90D151.</p> |                                  |                                 |