REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)
Department of State

2 MAJOR SUBDIVISION
Bureau of Consular Affairs

3 MINOR SUBDIVISION
Office of Citizen Services

4 NAME OF PERSON WITH WHOM TO CONFER: Marria Braden

5 TELEPHONE: 647-6011

LEAVE BLANK (NARA use only)

JOB NUMBER: N1-59-96-30

DATE RECEIVED: 9/20/96

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE: 2-4-97

ARCHIVIST OF THE UNITED STATES: John W. Carlin

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
9/13/96	Kenneth Rossner	Department of State Records Officer

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	Overseas Citizen Services Automated Retrieval (OSCAR) This on-line tracking and case management system maintains a file of U.S. citizens that experience difficulties overseas and require post assistance. The system provides automated access to all key OCS records, including information on arrests, welfare and whereabouts cases, trust and citizenship matters, repratriation loans, emergency medical funds and federal benefits. DISPOSITION: Destroy when active use ceases.	NC1-59-83-4, items 6 and 7	

115-109

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PREVIOUS EDITION NOT USABLE

STANDARD FORM 115 (REV 3-91)
Prescribed by NARA
36 CFR 1228

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