

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-S9-97-2
1 FROM (Agency or establishment) Department of State		DATE RECEIVED	10/7/96
2 MAJOR SUBDIVISION Under Secretary for Management		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Office of Management, Policy & Planning		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Marria Braden	647-6011	12-5-96	<i>John W. Paul</i>
6 AGENCY CERTIFICATION			
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
10/2/96	<i>Kenneth F. Rossman</i>	Records Officer	

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	<p>Mission Program Plans</p> <p>Arranged by country. Master files reflect 5-year projections for the accomplishment of post goals and objectives. Included are action plans, support summaries, resource tables, post reporting plans, feedback cables and mission summaries drafted by the bureaus.</p> <p>DISPOSITION: Permanent. Retire to RSC when 3 years old for transfer to WNRC. Transfer to the National Archives when 30 years old.</p>		
2	<p>Bureau Program Plans</p> <p>Arranged by functional and geographic bureau. Master files reflect 5-year projections for the accomplishment of goals and objectives. Included are plan assessments, planning framework, program issue papers, action plans and resource projections.</p> <p>DISPOSITION: Permanent. Retire to RSC when 3 years old for transfer to WNRC. Transfer to the National Archives when 30 years old.</p>		

DEC 20 1996 *MMW*

Copy to: Agency, NCI, NRT