

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-059-97-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

This schedule provided for one-time transfer of permanent records and one-time destruction of temporary records. The permanent items were transferred to the National Archives. The destruction date has passed for the temporary records and destruction is assumed.

Date Reported: 10/22/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b>		JOB NUMBER <b>N1-59-97-3</b>	
To NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED <b>11/21/96</b>	
1 FROM (Agency or establishment)  <b>UNITED STATE INFORMATION AGENCY</b>		<b>NOTIFICATION TO AGENCY</b>	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER  Sheila A. Prince, M/ADD	5 TELEPHONE  202-619-5479	DATE  <b>2-7-97</b>	ARCHIVIST OF THE UNITED STATES  <i>John W. Paul</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>5</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <b>11/19/96</b>	SIGNATURE OF AGENCY REPRESENTATIVE <i>John W. Paul</i>		TITLE Records Officer
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p><b>This schedule covers records of the Department of State transferred to the custody of the United States Information Agency upon creation of USIA in 1953.</b></p> <p>Please see attached sheets</p>		

FEB 27 1997 *MAW*

*Copy to: NWDD  
NWRW*

**ASSISTANT SECRETARY OF STATE FOR PUBLIC AFFAIRS  
{PA}**

1. **Records relating to bacteriological warfare charges against the United states, 1952-1953.** Arranged by subject or type of records. Despatches and enclosures, telegrams, reports, drafts, clippings, memorandums, memorandums of conversation, Operations Memorandums, intelligence reports, guidances, documents, and other material relating to charges that the U.S. and UN used bacteriological weapons in Korea.

Volume: 1 foot  
WNRC Acc. No. 306-64A401 box 3.

PERMANENT. Transfer to the National Archives immediately.

**INTERNATIONAL INFORMATION ADMINISTRATION  
{IIA}**

2. **Records of Special Assistants to the Director [of IIA], 1949-1953.** The files for each Special Assistant are arranged by subject. Telegrams, airgrams, despatches, memorandums, notes, chits, correspondence, reports, briefing materials, summaries, transcripts of meetings, and other material relating to the international information program. There are files of A.A. Micocci, Edward N. Mayer, and Sanford S. Marlowe.

Volume: 4 feet  
WNRC Acc. No. 306-63A368 boxes 61-64.

PERMANENT. Transfer to the National Archives immediately.

3. **Barnard Radio Survey Files, 1952-1953.** Arranged by subject or type of records. Memorandums, reports, drafts, notes, chits, correspondence, "official-informal" correspondence, and other material relating to the "Barnard Radio Survey."

Volume: 1 foot  
WNRC Acc. No. 306-63A368 box 65.

PERMANENT. Transfer to the National Archives immediately.

4. **Purchase Orders, 1951-1953.**

WNRC Acc. No. 306-63A368 box 67.

Destroy immediately. (GRS 3, Item 3).

5. **Personnel Assignment Records, 1951-1953.** Arranged chronologically. Telegrams, Operations Memorandums, WIROMS, and other material relating to position descriptions, personnel actions, reassignments, travel orders, post allowances, and other personnel-type matters.

WNRC Acc. No. 306-68A5160 box 12 (pt).  
(approximately 1-2" of records). Lot  
56D144 (part).

Destroy immediately.

**Evaluation Staff**  
{IEV}

6. **Evaluation and Analysis Reports, 1949-1953.**

Arranged by producer of report. Evaluation and analysis reports relating to overseas broadcasting and other related matters prepared for the Department of State by outside contractors.

Volume: 3 feet

WNRC Acc. No. 306-61A498 boxes 33-34 and  
37.

PERMANENT. Transfer to the National Archives immediately.

7. **Iron Curtain Listener Interviews, 1951-1952.**

Arranged by ethnic background of interviewee (i.e. Czechoslovak, Polish, Hungarian, etc.) or numerically. Texts of interviews relating to VOA listenership with refugees from behind the Iron Curtain.

Volume: 2 feet

WNRC Acc. No. 306-61A498 boxes 35-36.

PERMANENT. Transfer to the National Archives immediately.

8. **Subject Files, 1951-1954.** Arranged according to a

numerical filing system. Memorandums, correspondence, notes, chits, minutes of meetings, reports, drafts, documents, memorandums of conversation, Operations Memorandums, and other material relating to the internal evaluation of the international information program.

Volume: 10 feet

WNRC Acc. No. 306-61A331 box 69

WNRC Acc. No. 306-63A368 boxes 68-76

PERMANENT. Transfer to the National Archives immediately.

9. **Miscellaneous Files, 1949-1954.** Arranged by subject. Memorandums, reports, notes, chits, drafts, correspondence, despatches, telegrams, documents, and other material relating to a wide variety of matters relating to the international information program.

Volume: 2 feet

WNRC Acc. No. 306-61A331 boxes 70-71

PERMANENT. Transfer to the National Archives immediately.

10. **Contract Files, 1949-1954.** Arranged by name of contractor. Contracts, correspondence, payment documents, and other material relating to contracts for studies carried out for the Department of State.

Volume: 8 feet

WNRC Acc. No. 306-61A331 boxes 72-77

WNRC Acc. No. 306-63A368 boxes 77-78

- (a) Correspondence files that contain substantive information.

PERMANENT. Transfer to the National Archives immediately.

- (b) All other records.

Destroy immediately.

**OFFICE OF INTELLIGENCE RESEARCH**  
**Coordinator for Psychological Intelligence**  
**(OIR/CPI)**

11. **Subject Files, 1950-1953.** Arranged according to a numerical filing system. Memorandums, notes, chits, agendas, notes of meetings, correspondence, telegrams, airgrams, despatches, memorandums of conversation, documents, speeches, and other material relating to the history, organization, and functions of the Coordinator for Psychological Intelligence.

Volume: 5 feet

WNRC Acc. No. 306-66A1129 boxes 214-218.

PERMANENT. Transfer to the National Archives immediately.


12. **Miscellaneous Records, 1951-1954.** Arranged by subject or type of records. Memorandums, reports, correspondence, notes, chits, drafts, minutes of meetings, and other material relating to the work of the Coordinator for Psychological Intelligence.

Volume: 2 feet

WNRC Acc. No. 306-63A368 box 79

WNRC Acc. No. 306-66A1129 box 219.

PERMANENT. Transfer to the National Archives immediately.



Eileen Keane Binns, Associate Director  
 Office of Administration, M/A

11-14-96

Date



Lorie J. Nierenberg  
 Office of the General Counsel, GC

11/18/96

Date