## REQUEST FOR AUTHORITY. TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK DATE RECEIVED JOB NO. JUL 1 1975 59-76-1 NOTIFICATION TO AGENCY In occordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except far items that may be stamped "disposal not approved" or "with-

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408 1. FROM (AGENCY OR ESTABLISHMENT) Department of State 2. MAJOR SUBDIVISION Office of the Secretary 3. MINOR SUBDIVISION Chief of Protocol 4. NAME OF PERSON WITH WHOM TO CONFER 5. TEL. EXT. Cd101Ex28806 Paul F Murphy, Jr.

Archivist of the United

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

Kopy to Agency Yliolis &

I hereby certify that I am outhorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

> Chief, Records & Reports Management Staff

drawn" in column 10.

William (Signature of Agency Representative) (Title) 8. DESCRIPTION OF ITEM 10. SAMPLE OR (With Inclusive Dates or Retention Periods) ITEM NO. ACTION TAKEN JOB NO. NN-172-6, List of all personnel who entered U.S. In Correct 1 Item 5 Status. Lists of Foreign employees of diplomatic missions submitted periodically to the Department. DESTROY when 1 year old or after purpose has been served, whichever occurs first.

> STANDARD FORM Revised November 1970 Prescribed by General Services Administration FPMR (41 CFR) 101-11.4 115-105