

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-059-76-17

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-059-95-004/80/A

Date Reported: 11/23/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED AUG 9 1976	JOB NO. NC1-59-76-17
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
8-17-76 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT) Department of State	
2. MAJOR SUBDIVISION Bureau of Administration	
3. MINOR SUBDIVISION Office of Communications	
4. NAME OF PERSON WITH WHOM TO CONFER Louis A. Giamporcaro	5. TEL. EXT. 632-8806
6. CERTIFICATE OF AGENCY REPRESENTATIVE:	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

August 4, 1976 *William F. Farrell* **Chief, Records Management Staff**
 (Date) *William F. Farrell, Sr.* (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><u>Communications Programs and Operations</u></p> <p>Special Communications Support for Secretary's Trips and Visits</p> <p>Consists of telegrams, memorandums, airgrams, travel schedules, assignments, equipment, circuits, contracts or agreements, and other arrangements dealing with personnel, shipping, and leasing.</p> <p align="center">Destroy six (6) months after completion of trip or visit.</p>		

Copy to Agency 8-19-76 AD

1 item