

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

LEAVE BLANK	
DATE RECEIVED <b>31 JAN 1977</b>	JOB NO.
<b>NC 1-59-77-07</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<b>5-2-77</b>	<i>James B. Rhoads</i>
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**Department Of State**

2. MAJOR SUBDIVISION  
**Bureau of European Affairs**

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Louis Day**

5. TEL. EXT.  
**632-8806**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*1/26/77*  
(Date)

*William F. Farrell*  
(Signature of Agency Representative)

**Chief, Records management Staff**  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p><b>Soviet and Eastern European exchange files</b></p> <p>Correspondence, memoranda, memoranda of conversation, airgrams, telegrams, notes, speeches, newspaper clippings, press releases, biographic information, and other papers on each exchange between the United States and Soviet and Eastern European countries in the fields of culture, education, science, and industry.</p> <p align="center">Destroy when five years old.</p>	<p>NN-165-113 (Item 1)</p>	<p><i>1 item</i></p>

*Sent to agency, NNF, NCW- 5/3/77 750*