

**REQUEST FOR RECORDS DISPOSAL AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	<b>NC1 59 78 3</b>
DATE RECEIVED	<b>DEC 29 1977</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>3-9-78</i> Date	<i>James B. Roder</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

*Department of State*

2. MAJOR SUBDIVISION

*All Bureaus*

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

*Louis Day*

5. TEL. EXT.

*28806*

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>12/23/77</i>	<i>William P. Patten</i>	<i>Chief, Records Management Staff</i>		
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>1,</i>	<p><i>Weekly Status Reports (Bureau Information Copies)</i> <sup><i>Discontinued 7 Apr 78</i></sup></p> <p>Summarization of events, political, economic and social, occurring worldwide, that are highlighted in weekly reports. Information is based upon reports that are incorporated in the Department's central files.</p> <p>DESTROY WHEN ONE YEAR OLD</p>			

*Sent to agency - 3/10/78*

*1 item*