

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCI 59 78 10
DATE RECEIVED	23 MAY 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of State

2. MAJOR SUBDIVISION

Bureau of European Affairs

3. MINOR SUBDIVISION

Soviet & Eastern European Exchanges

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Willie Gee, Jr.

5. TEL EXT

28806

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
5/22/78	<i>Stanley F. Murphy, Jr.</i>	A.F.P. Records Management Staff

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Case files on Soviet and Eastern European Exchanges.</p> <p>Correspondence, Memoranda, Memoranda of Conversation, Airgrams, Notes, Speeches, Newsclippings, Press Releases, Biographic Sketches and other papers on each exchanges between the United States and Soviet and Eastern European Countries in the fields of Culture, Education, Science and industry.</p> <p>Destroy 5 years after case is closed.</p> <p><i>Willie Gee</i> Nicholas G. Andrews.</p>	<p>NN-165-113, Item 1</p> <p>NCI-59-77-07 <i>Item 1</i></p>	<p><i>Withdrawn</i> <i>R. Keith, NCI</i> <i>25 May 78</i></p> <p><i>R. Keith 25 May 78</i></p>

115-107 To DOS 25 May 78 *WJ*