

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

44 NCU 12 Feb 79

LEAVE BLANK	
JOB NO	NC1-59-79-6
DATE RECEIVED	2-12-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of State

2. MAJOR SUBDIVISION

EUR Bureau

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER ROOM 1239 5. TEL. EXT

Louis Day

28806

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
10/20/78	<i>Jack F. M... ..</i>	Act. Chief, Records Management Staff (FADRC/RM)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>EUR Checklist</u> Program Policy Files.</p> <p>Consists of documents that summarize or highlight issues as they relate to the Bureau. These issues encompass policy making, legislative proposals, political summaries and staff supported projects for which the Bureau has primary responsibility. (Arranged Chronologically)</p> <p>DESTROY WHEN 30 YEARS OLD. Vol. - 1950-59, 1967-74: 1 cu.ft. Accumulation - 01 cu.ft./yr.</p> <p>PERMANENT. Transfer to FRC when <u>5</u> years old. Offer to NARS when <u>30</u> years old.</p> <p>CHANGE MADE IN ACCORDANCE WITH FEBRUARY 15, 1979 TEL/CON WITH LOUIS DAY IN WHICH HE AGREED TO PERMANENT RETENTION.</p>		

EUR
2/16/79
Ryker, MD
30 9/79

sent to, MNF, NNB, Now, + Agency
mg 5-4-79