

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

Rec'd No 7 Dec 79 H

TO: **GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of State

2. MAJOR SUBDIVISION

Medical Services

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Alice L. Harris

5. TEL. EXT.

632-8806

LEAVE BLANK

JOB NO

NC1-59-80-6

DATE RECEIVED

12-3-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-4-79 *James E. O'Neil*
 Date *acting* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>11/30/79</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>William F. Farrell</i>	E. TITLE Chief, Records Management Staff
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Claims for Employee Compensation</u></p> <p>Consists of copies of correspondence and memoranda transmitting forms such as CA-1 and CA-2, and related medical information regarding injuries and claims for compensation, to the Department of Labor.</p> <p>Destroy when 3 years old.</p> <p>References: RMH Appendix A, Item 120302; GRS 1, item 32</p>	<p>NN-166-5, item 16</p> <p><i>RMH/ 120302</i></p>	<p><i>1 item</i></p>

*Closeout
12-07-79
SW
copy to agency*