

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-059-80-07

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is obsolete. This function is now covered by the following records schedules: DAA-0059-2018-0003, DAA-0059-2011-0011, DAA-0059-2012-0001 and DAA-0059-2011-0010

Date Reported: 12/9/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

Red NCD 30 Nov 79 AH

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JOB NO
NCL-59-80-7

DATE RECEIVED
11-30-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

12-4-79 *James P. O'Hair*
 Date *acting* Archivist of the United States

TO. GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Department of State

2. MAJOR SUBDIVISION

Office of Security

3. MINOR SUBDIVISION

Assistant Director for Protective Security

4. NAME OF PERSON WITH WHOM TO CONFER

Alice L. Harris

5. TEL EXT

632-8806

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
11/27/79	<i>William P. Farrell</i>	Chief, Records Management Staff

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>Place Survey Files.</p> <p>Report of survey, correspondence, and security data pertinent to the provision of physical security for dignitaries at public places such as hotels and airports.</p> <p><i>Transfer to FARC when 3-year old.</i> Destroy when 10 years old.</p> <p>Reference: RMH Appendix A, Item 110405.</p> <p>Justification for authority to supersede GRS 18: These files are used in conjunction with the Protective Security Detail Files (RMH Appendix A, Item 110404), Retention period - 10 years. Separation of these two categories of files through earlier destruction of the Place Survey Files is not desirable. The office believes it is necessary to retain all security data for at least ten years in order to be able to fully respond to inquiries about their activities in a given security detail, and to have available evidence of their activities in the event of a legal question.</p>	<p>NCL-59-78-11, item 4</p> <p><i>RMH/110405 DAV</i></p>	<p><i>3 items</i></p>

Handwritten notes:
 107
 NCL
 agency
 SE
 12-11-79

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
2.	<p>Secretary of State Protective Security Files.</p> <p>a. Detail Files.</p> <p>Records documenting the provision of protective security for the Secretary of State. <i>Transfer to FAAC when 3 years old</i> Destroy when 10 years old.</p> <p>b. Residence Security Files.</p> <p>Report of survey and other documentation of the provision of physical security at the residence of the Secretary of State. <i>Transfer to FAAC when 3 years old.</i> Destroy when 10 years old.</p> <p>Reference: RMH Appendix A, Item 110406.</p> <p>Justification for authority to supersede GRS 18 (for item 2b): These files document the survey and inspection of the facility and the actual provision of security at the facility. Frequent inquiries from various sources require reference to these files for a long period. The office also uses them for precedent reference in later security operations.</p>	NC1-59-78-11, item 5 RMH/ 110406a RMH/ 110406c	