REWNED 26 DEL794

DE/	REQUEST FOR RECORD ISPOSITION AUTHORITY (See Instructions on reverse)			•	
ME(JOB NO	LEAVE BLANK	,
	,		NC1-59-80-8	}	
TO GENER	IAL SERVICES ADMINISTRATION,		-		
NATIONA	L ARCHIVES AND RECORDS SERVICE, WASHINGTON,	DC 20408	DATE RECEIVED		
•	ENCY OR ESTABLISHMENT)		12-26-79		
Departm 2. MAJOR SUI	ent of State BDIVISION			CATION TO AGEN	
	of Administration		In accordance with the pro- quest, including amendment	ents, is approved excep	t for items that may
3. MINOR SUE			be stamped "disposal no	t approved" or "withdr	awn" in column 10
	of Foreign Buildings PERSON WITH WHOM TO CONFER	5. TEL EXT) A-1 =
			1-4-80	Janes .	() hel
	. Harris	632-8806	Date action	Archivist of the	United States
	certify that I am authorized to act for this agen	ov in matters nort	aining to the dispose	/ al of the agency	u'e rocarda.
that the	e records proposed for disposal in this Requesency or will not be needed after the retention p	st of _2 _ pag	anning to the disposi e(s) are not now n	eeded for the t	rs records; Dusiness of
□ A	Request for immediate disposal.				
	Request for disposal after a spec retention.	ified period o	of time or requ	uest for pe	rmanent
C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE			
12/14/7	William F. Farell	Chief, R	ecords Managem	ent Staff ((FADRC/RM)
7. ITEM NO	8. DESCRIPTION C (With Inclusive Dates or Re			9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	Working Papers on Accounts			II NNA- 3111,	
	Consists of copies of obligation			item 11	
	orders, instructions regarding stockpile accounts, work- sheets for the property list, reports on unliquidated obligations, copies of journal vouchers, and other papers relating to accounts.			RAH (A) 080302	
	Transfer to FAC when 2) DESTROY WHEN 5 YEARS OLD	rears old,			
	Reference: RMH Appendix A, Item	080302			
2	Advices of Allotment			II NNA- 3111,	
	Notices and related communications regarding allotments to Foreign Service posts for buildings.		allotments to	item 14	
	DESTROY WHEN 5 YEARS OLD.			RAH (4)	
				RAH (4) 080304	
	Reference: RMH Appendix A, Item	080304			
	1				

115-107

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11 4

Standard Form No. 11 Promulgated 9-1-49 by	l5a,
General Services Administra	tim
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•	Job No		 Pag	e	
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REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)		10. ACTION TAKEN
	Justification for authority to supersede the General Records Schedules: "A/FBO believes that, given the nature of worldwide construction and the relatively long period of time an average project takes, that it would be advantageous to retain the present" retention period. "Since building projects typically generate claims, at times several years after the fact, these records should be retained for five years."		
	•		
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