

Rec'd NCR 14 Dec 79

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-59-80-11
DATE RECEIVED	12-14-79
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT) Department of State	
2. MAJOR SUBDIVISION Bureau of Personnel	
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER Paul F. Murphy, Jr.	5. TEL EXT 632-8806

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 12/11/79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Paul F. Murphy, Jr.</i>	E. TITLE Chief, Records Management Staff (FADRC/RM)
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Amended as shown w. Paul Murphy, FADRC. Explains, no 25 Oct 80

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>Records of the Adverse Action Proceedings Relating to Otto F. Otekpa</p> <p>Original transcripts of this hearing and the supporting documents thereto, including Secretary Rusk's decision on the matter.</p> <p>PERMANENT. offer to NARS when 30 yrs old.</p> <p>DESTROY WHEN 50 YEARS OLD</p> <p>NOTE: Justification for deviation from GRS 1, Item 31: This is not a typical adverse action case where an employee is charged and disciplined by the Agency. The case received national publicity and was given considerable attention by presidential candidate Nixon who after his election directed Secretary Rogers to review the case. In fact, this case reflects the evolution of national policy pertaining to security and suitability standards.</p>		