

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-059-80-15

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-GRS-2017-0011-0001

Date Reported: 2/25/2021

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Red NCO 3 MAR 80 RAH

REQUEST FOR RECORDS DISPOSAL AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC1-59-80-15
DATE RECEIVED	March 3, 1980
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	3-11-80 James P. O'Neil acting Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of State

2. MAJOR SUBDIVISION  
Bureau of Personnel

3. MINOR SUBDIVISION  
Merit Promotion Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Alice L. Harris

5. TEL EXT  
632-8806

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
2/26/80	<i>William F. Farrell</i>	Chief, Records Management Staff (FADRC/RM)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1,	Merit Promotion Announcement Files  Contain DS-1740, Panel Evaluation Report; DS-1738, Application for Vacancy; Memo or letter from office requesting Merit Promotion Certificate; DS-1737, Job Opportunity Announcement; DS-1739, Experience and Qualifications Statement for Top Ranking Candidates; DS-1297, Merit Promotion and Placement Certificate; Position Description; and other pertinent correspondence and documentation.  DESTROY WHEN 2 YEARS OLD  Ref: RMH(A), Item 041126 (5 years)	NC1-59-78-13 Item 1  RAH (A) 041126	1 item

Copy to agency  
Closed out  
3-26-80

Copy to NCU 4-4-80