

Rec NCD 12 Sep 80/14

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NCI-59-80-22	
DATE RECEIVED September 22 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-30-80	<i>Paul F. Murphy</i> Date Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Department of State

2. MAJOR SUBDIVISION  
Office of Security

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Paul F. Murphy

5. TEL EXT  
632-8806

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE Sept 9 80	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Paul F. Murphy for</i>	E. TITLE OPR/FAIM/RM:William F. Farrell, Chief
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	General Investigative Case Files Contain reports of employee, applicant, and other investigations, except passport and visa fraud matters.  a. Washington Field Office DESTROY when 1 year old.  b. All other Field Offices DESTROY when 2 years old	NCI-59 -78-7 item 4	2 items

Closed Out: 10-3-80: K.T.D.  
Copy sent to Agency