

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Heese 17 Nov 81/84

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
Department of State

2 MAJOR SUBDIVISION
Office of Foreign Liquidation Commission

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Paul F. Murphy

5 TEL EXT
632-8806

LEAVE BLANK	
JOB NO	NCI-59-82-1
DATE RECEIVED	11-17-81
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
10-11-84 <i>Date</i>	<i>Paul M. Ware</i> <i>Archivist of the United States</i>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal**
- B Request for disposal after a specified period of time or request for permanent retention**

C DATE 11/5/81	D SIGNATURE OF AGENCY REPRESENTATIVE <i>William F. Farrell</i>	E TITLE Chief, Records Management Staff
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	Records of the Office of Foreign Liquidation Commission Field Offices & Fiscal Division, Wash. D.C. Consisting of 1) Field Worksheets, Audits and Trial Balances, 2) ETO Transfer Requests, 3) Shanghai Contracts, Credit Contracts, Declarations, Schedules and Vouchers, 4) China Bulk Sales and Maritime and China Credit Contracts, 5) Declaration Records Cards and related Correspondence. (See Accession No. 59-57A782) 1944-1949 DESTROY IMMEDIATELY	X	Withdrawn
2	Records of the Office of Foreign Liquidation Commission Field Offices and Fiscal Division, Wash. D.C. Consisting primarily of contracts, declaration of surplus property, vendor shipping documents and reports and correspondence relating thereto. (See Accession No. 59-57A427) 1943-1949 DESTROY IMMEDIATELY	X	Withdrawn

sent copies to NCW, NNF 10/18/81 *7 items*

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
3	Office of Foreign Liquidation Commission Miscellaneous Records. Consisting of Fiscal and Accounting records and related correspondence pertaining to sales and disposal of Surplus Property abroad. (See Accenssion No 59-65A185 Boxes 112-143) 1944-1949 A. Records which are an accretion to III-NRD-315, Permanent; Offer to the National Archives and Records Service. DESTROY IMMEDIATELY B. All others will be destroyed during archival processing.	X	
4	Office of Foreign Liquidation Commission General Disposal Division Records General Subject files consisting primarily of Inventory Listings, Reports, General Correspondence, Cable Files and other documentation dealing with sales and disposal of surplus property abroad. (See Accession No 59-61A41) 1945-1949 DESTROY IMMEDIATELY.	X	
5	Records of Office of Foreign Luiquidation Commission Consisting of Card Index Files to Contracts, Contracts, Shipping Fund Records, Ledgers, Journal Vouchers and Shipping documents. (See Accession No 59-66A363, boxes 400-443) 1945-1949 DESTROY IMMEDIATELY	X	
6.	Records of Office of Foreign Liquidation Commission. Consisting of Surplus Property Sales Credit Agreements, Miscellaneous Contracts, documents and general files. (See Accession No 59-70A4521 boxes 302-323) 1945-1964 DESTROY IMMEDIATELY.	X	