

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

PH 15 Dec 81

LEAVE BLANK	
JOB NO NC1-59-82-2	
DATE RECEIVED December 15, 1981	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
SIGNATURE OF THE ARCHIVIST IS NOT REQUIRED FOR APPROVAL OF PERMANENT RETENTION OF RECORDS	
Date	Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT) Department of State	
2 MAJOR SUBDIVISION Bureau of Public Affairs	
3 MINOR SUBDIVISION Office of Press Relations	
4 NAME OF PERSON WITH WHOM TO CONFER Paul F. Murphy	5 TEL EXT 632-8806

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

- A Request for immediate disposal
- B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12/10/81	D SIGNATURE OF AGENCY REPRESENTATIVE <i>Paul F. Murphy</i>	E TITLE Acting Chief, Records Management Staff
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>Background Press Conferences of Senior Officers of the Department.</p> <p>Transfer to FRC when 5 years old.</p> <p>PERMANENT: Offer to the National Archives when 10 10 years old, in 1 10 year blocks.</p> <p>Arrangement: Chronological by date of conference. Annual Accumulation: 1 cubic foot. Current Volume: 13 cubic feet.</p> <p>NOTE: 8 cubic feet in WNRC under Accession No. 70A4521 boxes 447 thru 454</p>	X	

Refer 12/10/81

1 item

115-107

MDCS not necessary

Closed Out: 2-5-82: K.T.D.

Copy to NAW, NNB, NNF, & Agency