5 Feb 82 NY

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK
JOB NO: NC1-59-82-5
DATE RECEIVED: February 5, 1982
NOTIFICATION TO AGENCY
In accordance with the provisions of 44 U S C 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10
6-10-82 (Date) — [signature] (Archivist of the United States)

TO **GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

XXXXXXXXXX DEPARTMENT OF STATE

2 MAJOR SUBDIVISION

BUREAU OF ECONOMIC & BUSINESS AFFAIRS

3 MINOR SUBDIVISION

OFFICE OF INT'L. COMMUNICATIONS POLICY

4 NAME OF PERSON WITH WHOM TO CONFER: P.F.MURPHY

5 TEL EXT: 632-8806

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

☐ **A** Request for immediate disposal

☒ **B** Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
2/3/82	William P. Powell	Chief, Records Management Staff

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	International Maritime Satellite Organization (INMARSAT) General Correspondence File. Consists of letters, telegrams, memorandums, reports and copies of agreements sent and received by the Office of International Communications Policy related to matters concerning INMARSAT. PERMANENT. TRANSFER TO WNRC WHEN 5 YEARS OLD. OFFER TO THE NATIONAL ARCHIVES WHEN 20 YEARS OLD IN 5 YEAR BLOCKS. Volume: .5 Cubic feet. Annual accumulation: .1 cubic feet Arrangement: Chronological.	X	
2	INMARSAT Meeting Files Consists of summary records, reports, agendas, position papers, and correspondence relating to meetings of the INMARSAT Council and Assembly of Parties. PERMANENT. TRANSFER TO WNRC WHEN 5 YEARS OLD. OFFER TO THE NATIONAL ARCHIVES WHEN 20 YEARS OLD IN 5 YEAR BLOCKS. Volume: 10 cubic feet. Annual Acc.: 2 Cu.Ft. Arr: Chron.	X	
		2	items

115-107 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX XXXXX

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4

Mass Data Change Sheet Not Required

Closed Out: 6-30-82 : K.T.

Copy to Agency, NNF, NCW & NNB