

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-059-82-07

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This bureau no longer exists, its functions and responsibilities have been taken over by the Bureau of Democracy, Human Rights, and Labor (DRL). DRL's records are scheduled under N1-059-95-012, N1-059-97-027, and N1-059-09-042

Date Reported: 12/3/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR DISPOSITION AUTHORITY
(See Instructions on reverse)

9 Feb 82

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

LEAVE BLANK	
JOB NO	NC1-59-82-7
DATE RECEIVED	February 11, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
5-19-82 <i>Date</i>	<i>[Signature]</i> <i>Archivist of the United States</i>

1 FROM (AGENCY OR ESTABLISHMENT)
Department of State

2 MAJOR SUBDIVISION
Bureau of Human Rights & Humanitarian Affairs

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Paul F Murphy

5 TEL EXT
632-8806

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention

C DATE <u>2/2/82</u>	D SIGNATURE OF AGENCY REPRESENTATIVE <i>William P. Farrell</i>	E TITLE Chief, Records Management Staff
-------------------------	---	--

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	Human Rights & Humanitarian Affairs Country Files Consists of correspondence, telegrams, airgrams, and other documentation pertaining to Human Rights & Humanitarian Affairs in individual countries. <i>Transfer to FAC when 3yrs old.</i> DESTROY WHEN 25 YEARS OLD.	X	
2	Administrative Files. Consists of correspondence, reports and other documentation accumulated incident to routine administrative and operational activities. DESTROY WHEN 3 YEARS OLD	X	
3	Chronological Files DESTROY WHEN 3 MONTHS OLD.	X	
4.	Officer Working and Chron Files. DESTROY WHEN NO LONGER REQUIRED FOR CURRENT REFERENCE PURPOSES.	X	

*William
R. J. Moore
9/2/82*

4 items

115-107
*MDCS not necessary by
Closed Out: 5-20-82: K-T-D
Copy to NCA, NNF & Agency*