

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-059-84-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-GRS-2017-0011-0002

Date Reported: 11/16/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORD DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK.

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO

NCI-59-84-2

DATE RECEIVED

12-5-83

1 FROM (AGENCY OR ESTABLISHMENT)

Department of State

2 MAJOR SUBDIVISION

Bureau of Personnel

3 MINOR SUBDIVISION

Office of Civil Service Counseling and Assignments

4 NAME OF PERSON WITH WHOM TO CONFER

Alice L. Harris

5. TEL EXT

632-3806

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6/23/81 *R. L. ...*
Date / Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE 12/1/83	D SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	E TITLE Acting Chief, Records Management Staff
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>Civil Service Upward Mobility Program Files.</p> <p>Applicant files for a program designed to provide opportunities for Civil Service employees to prepare themselves for advancement. Files contain applications (SF-171); Supervisor Appraisal of Employee Potential (DS-1782); Supplemental application; Performance Evaluation and Rating; memorandum requesting vacancy be announced; vacancy announcement; panel evaluation sheet; and other pertinent correspondence and documentation.</p> <p>Destroy when 5 years old.</p>	New item	1 item

MASS DATA CHANGE SHEET NOT REQUIRED

Agency & NIAF sent 5-7-84 by DMW.