

25 APR 1973

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS (See Instructions on Reverse)

LEAVE BLANK RG 59 DATE RECEIVED APR 30 1973 JOB NO NN-173-236 NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10. 5-8-73 James E. O'Neil Date ARCHIVE Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408 1. FROM (AGENCY OR ESTABLISHMENT) Department of State 2. MAJOR SUBDIVISION Director General of the Foreign Service 3. MINOR SUBDIVISION Services Office of the Deputy Asst. Sec. for Medical 4. NAME OF PERSON WITH WHOM TO CONFER Paul F. Murphy, Jr. 5. TEL. EXT 28806 -28001 6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

4/20/73 (Date) Donald J. Simon (Signature of Agency Representative) Donald J. Simon, Chief OPR/RS (Title)

Table with 4 columns: 7. ITEM NO., 8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods), 9. SAMPLE OR JOB NO, 10. ACTION TAKEN. Row 1: 1, Medical Case Files, The original records described below are required to be kept in excess of 10 years. They will therefore be microfilmed in accordance with the standards set forth in FPMR 101.105 for permanently valuable records. They will be microfilmed on a continuing basis beginning with a date yet to be determined. Records accumulated prior to this cut-off date will be disposed of in accordance with the provisions of NA Job No. NN-166-5, Item 1. Consists of medical histories, including various medical examination reports, clinical records and clinical interviews of personnel participating in the Department of State Medical Program, Also includes administrative documents concerning authorizations for medical treatment, hospitalization and consultation; vouchers for payment of same, and related correspondence and forms. Until ascertained that reproduced copies or recordings have been made in accordance with GSA regulations and are adequate substitutes for the paper records. NN-166-5 75yo 1 item

FO NNF 2 May 73 Ret. w/o objection 3 May 73