

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK RG 57	
DATE RECEIVED 26 JUL 1973	JOB NO 174-26
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
Date 8-10-73	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of State
2. MAJOR SUBDIVISION
Director General of the Foreign Service
3. MINOR SUBDIVISION
Deputy Director of Personnel for Management
4. NAME OF PERSON WITH WHOM TO CONFER
Paul F. Murphy, Jr.
5. TEL. EXT.
28806
6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

7/23/73 (Date) *Donald J. Simon* (Signature of Agency Representative) Donald J. Simon (Title)
Director, FADRC

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p>Retirement File - Foreign Service</p> <p>Consisting of Application for Retirement (JF-32) or its equivalent; staff study approving or dis-approving voluntary or disability retirement; telegrams, OM's and other communications relating to contributions to Foreign Service Retirement System, prior service credit, total amount of Civil Service Retirement deductions, effective date of FSO appointments and acceptance thereof, etc.</p> <p>a. Non-Annuitants not entitled to an annuity by reason of resignation, termination, etc.</p> <p style="padding-left: 40px;">Destroy 5 years after separation.</p> <p>b. Non-Annuitants who die without survivors.</p> <p style="padding-left: 40px;">Destroy 5 years after death of employee.</p> <p>c. Annuitants</p> <p style="padding-left: 40px;">Destroy 10 years after final payment.</p>	<p>II-NN 3546 items 8, 9 & 10</p>	

1 item