

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	N1-84-0141
1. FROM (Agency or establishment)		DATE RECEIVED	4/23/01
Department of State		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION			
Foreign Service Post			
3. MINOR SUBDIVISION			
Organization for Economic Cooperation and Development			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Edward F. Lesko	(202) 261-8342	7-31-01	<i>[Signature]</i>

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
03/15/2001	<i>Margaret G. Peppe</i> Margaret G. Peppe	Division Chief, A/RPS/IPS/PP

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)

**United States Mission to the
Organization for Economic Cooperation and Development (OECD)**

Multilateral Agreement on Investment (MAI) Negotiation File

a. File contains information related to working group proceedings; official copies of position papers and briefing books; analytical working papers; memoranda of conversation; talking points; planning papers; speeches; reports; meeting agendas; meeting minutes and other substantive records relating to the Organization for Economic Cooperation and Development (OECD) negotiations for a Multilateral Agreement on Investment (MAI). Files are arranged alphabetically by subject or chronologically by negotiation round. Covers period from 1995 to 1999.

Volume on hand:	5 cubic feet
Growth:	0 cubic feet annually

Permanent. Close at end of negotiation. Retire immediately to the Records Service Center. Transfer to the WNRC five years after closure. Transfer to National Archives 25 years after closure. (New item)

b. Electronic copies created on electronic mail and word processing systems.

Temporary. Delete after recordkeeping copy has been produced. (New item)