

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO. N1-59-86-2 N1-84-86-1	DATE RECEIVED 1-03-86
1. FROM (Agency or establishment) Department of State		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Bureau of Consular Affairs		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Visa Office			
4. NAME OF PERSON WITH WHOM TO CONFER John A. Cruce	5. TELEPHONE EXT. 647-8806	DATE 4-18-86	ARCHIVIST OF THE UNITED STATES <i>Frank A. Bunker</i>
6. CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 12/29/85	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Kathleen M. Lannon</i>	D. TITLE Kathleen M. Lannon Chief, Records Management Staff
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1	(1) Category One cases refused or presumed ineligible on the basis of Section 212(a), (23), (27), (28), and (29) of the Immigration and Nationality Act, together with related lookout cards Form OF-183 (FS-247) Retain at post until alien is 90 years of age or older and there has been no visa activity for the past 10 years at which time destroy.	NC1-84-78-5, item 1a	
2	a. Cards OF-183 (FS-247), OF-156 (FS-257a) or OF-224b (FS-499) on Category One refusal cases citing Sections 212(a)(23), (27), (28) or (29); cards which serve as references to confidential files relating to Sections 212(a)(23), (27), (28), or (29); and locally prepared cards relating to Sections 212(a)(23), (27), (28), or (29). Destroy after alien reaches age 90 or older and there has been no visa activity for the past 10 years, or alien is known to be dead.	NC1-84-78-5, item 2a	

5 items

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.

PAGE

2 OF 2

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
3	<p>b. Cards OF-183 (FS-247), OF-156 (FS-257a) or OF-224b (FS-499) on Category One refusal cases citing Sections 212(a), (1), (2), (3), (4), (5), (9), (10), (12), (13), (17), (19), (22) and (31); cards which serve as references to confidential files relating to above sections of 212(a); and locally prepared lookout cards relating to the above sections of 212(a).</p> <p>Destroy Form OF-224b (FS-499) when alien is 90 years of age or older and there has been no activity for the past 10 years, except where, in IV cases, waiver is granted under sections 212(g), (h), or (i) and IV issued in which case destroy Form OF-183 (FS-247) and Form OF-224b (FS-499) 1 year after visa is issued. Additionally, Form OF-183 (FS-247) in NIV cases are reviewed 15 years after last action (upon receipt of Category One purge list) to determine if retention of card is warranted. If card is to be retained, update automated lookout system. If card is of no further retention value, destroy. See Items 09207 and 09208 regarding disposition of approved petition of employment certification.</p>	<p>NC1-84-78-5, Item 2b</p>	
4	<p>(2) IV Cases Form OF-224b (FS-499)</p> <p>Destroy when alien is 90 years of age or older and there has been no visa activity for the past 10 years, or the alien is known to be dead. If IV subsequently issued, apply Item 09203d.</p>	<p>NC1-84-78-5, item 2c</p>	
5	<p>b. In Category Two Refusal Cases.</p> <p>Destroy after 2 years or when the alien is known to be dead.</p>	<p>NC1-84-78-5, item 4b</p>	