

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> <i>(See Instructions on reverse)</i>		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-84-92-1	DATE RECEIVED 1/9/92
1 FROM (Agency or establishment) DEPARTMENT OF STATE		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Berlin Document Center		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER Willie Gee	5 TELEPHONE 647-6023	DATE 1/9/92	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6 AGENCY CERTIFICATION  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 6 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 12/4/91	SIGNATURE OF AGENCY REPRESENTATIVE <i>Kenneth F. Rossman</i>	TITLE <i>Chief Records Management Branch</i>
-----------------	---	---

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	<p><b>RECORDS OF THE BERLIN DOCUMENT CENTER</b></p> <p><b>BDC DIRECTORATE FILES.</b> Arranged by subject. Correspondence, reports, memorandums, telegrams, and other material. Files relate to the operation, history, policies, plans, and activities of the Berlin Document Center.</p> <p>Volume on hand: 8 feet Annual accumulation: less than 1 foot</p> <p>PERMANENT. Cut off upon termination of U.S. administration of the BDC and transfer to the National Archives.</p> <p><i>Copies sent to NN-W, NNS, NNT 2/26/92</i></p>		

2. **BDC HISTORY AND ARCHIVES.** Arranged by subject. Correspondence, reports, documents, memorandums, translations, statistical reports, lists, and other material. These records document the files in the BDC, how they were accumulated and used, and activities of the BDC.

Volume on hand: 25 feet (127 Leitz binders)  
Annual accumulation: 0

PERMANENT. Transfer to the National Archives upon termination of U.S. administration of the BDC.

3. **VISA AND JUDICIAL ASSISTANCE FILES.** Arranged by name of visa applicant. Copies of incoming telegrams requesting name checks and outgoing telegrams and summaries reporting on results.

Destroy upon termination of U.S. administration of the BDC.

4. **BDC ADMINISTRATIVE FILES.** Arranged by type or source of request and thereunder numerically. Requests for name checks received from all sources. Includes information on result of search.

Destroy upon termination of U.S. administration of the BDC.

5. **REQUESTS FILES, 1982-** . Arranged alphabetically by name. Requests for information, sponsors letters, and other material concerning use of the BDC collections by individuals.

Destroy upon termination of U.S. administration of the BDC.

6. **FILE SUMMARIES.** Arranged alphabetically by name. Summaries, on 5"X 8" sheets, of information on various individuals collected from various BDC collections.

Destroy upon termination of U.S. administration of the BDC.

#### **SPANDAU PRISON MATERIAL**

7. **SPANDAU PRISON MICROFILM, 1945-1988.** Arranged by subject or type of record. Documents, minutes, reports, files on individual prisoners, log

books of medical examinations, duty log books, and other material. Records document the operation of Spandau Prison and the prisoners held therein.

36 rolls of 16mm negative microfilm (1 copy)

PERMANENT. Transfer to the National Archives immediately.

8. **ARCHITECTURAL DRAWINGS, 1945-1988.** Ninety-one aperture cards containing drawings of Spandau Prison.

PERMANENT. Transfer to the National Archives immediately.

#### LISTS

9. **NAZI PARTY MEMBERSHIP.** Arranged alphabetically by name of country, thereunder alphabetically by name. Mimeographed list produced by the 7771st Documents Center.

Destroy upon termination of U.S. administration of the BDC.

10. **FOREIGN NSDAP MEMBERSHIP LIST.** Arranged alphabetically by name of country, thereunder alphabetically by name. Computer tabulation produced by the 7771st Document Center. Includes name, membership number, birth date, and date of entry into party. (NOTE: There are at least two sets of this list.)

Destroy upon termination of U.S. administration of the BDC.

11. **LIST OF NSDAP APPLICANTS, n.d.** Arranged alphabetically by name. List of persons applying for membership in the Nazi party. Computer list prepared by 7771st Document Center. Provides name, date of birth, membership number, with annotation if refused.

Volume: 10 feet

PERMANENT. Transfer to the National Archives immediately.

12. LIST OF MEMBERS OF THE SS, n.d. Unarranged. List of names with other information indicated by fields on computer printout. No key to fields.

Destroy upon termination of U.S. administration of the BDC.

#### NUREMBURG TRIAL MATERIAL

13. NUREMBURG JUDGMENTS, "REPORT OF BOARD OF PROCEEDINGS IN CASE OF HERMAN GOERING (Suicide), AND PHOTOGRAPHS (with negatives) OF EXECUTED WAR CRIMINALS.

PERMANENT. Transfer to the National Archives immediately.

14. OFFICIAL TRANSCRIPTS, 1945-1948. Arranged by trial and thereunder chronologically. Mimeographed transcripts in English for the following trials: Arzte, Juriston, WVHA, Flick, I.G. Farben, Sud-Ost Generale, Krupp, RuSHA, EG, M, and OKW.

Destroy when no longer needed.

15. STAFF EVIDENCE ANALYSES (SEAs), 1945-1948. Arranged by sub-type, chronologically, or numerically. Carbon and mimeographed copies of analyses prepared by the staff concerning evidence considered for use during the trials.

Destroy when no longer needed.

16. INTERROGATION REPORTS, 1945-1948. Arranged alphabetically by name. Copies of interrogations of ex-Nazi officials.

Volume: approx. 2 feet

PERMANENT. Transfer to the National Archives immediately.

17. MISCELLANEOUS MATERIAL, n.d. Arranged by type of records or subject. Correspondence, reports, memorandums, notes, and other material. Binders are labeled "Allegemein," "RKK," and "Applications."

Volume: approx. 2 feet.

PERMANENT. Transfer to the National Archives immediately.

18. THE SO-CALLED "MISSING LINK," n.d. Notebooks that key documents used at Nuremburg to the original collections.

Volume: 3 notebooks

PERMANENT. Transfer to the National Archives immediately.

**MATERIAL TRANSFERRED TO BDC  
FOR STORAGE**

19. ALLIED CONTROL AUTHORITY (ACA) RECORDS, 1945-1948. Arranged by committee and thereunder by type of record. Minutes, agendas, memorandums, and papers.

- a. Proclamations, laws, directives, and letters of credence.

Volume: approx. 1 feet

Original records to be turned over to the French Government. Microfilm copy of material is PERMANENT. Transfer to the National Archives immediately.

- b. English language material not accessioned.

Volume: approx. 18 feet

PERMANENT. Transfer to the National Archives immediately.

- c. All other material including French and Russian language material and extra copies.

Destroy upon termination of U.S. administration of the BDC.

20. OMGUS/HICOG CRIMINAL COURT CASE FILES,, 1945-1955. Unarranged. Correspondence, reports, memorandums, summaries, charge sheets, transcripts, case records, investigative reports, records of proceedings, and other material relating to criminal cases.

Destroy upon termination of U.S. administration of the BDC.

21. **FRAGEBOGEN RECORD CARDS, n.d.** Unarranged. Cards providing information on name, occupation, residence, fragebogen number, date received, date forwarded, and recommendation. Some cards include narrative comments.

Destroy upon termination of U.S. administration of the BDC.

22. **MISCELLANEOUS RECORDS.** Unarranged. Correspondence, reports, memorandums, copies of dossiers in the BDC, lists, and other material transferred to the BDC for review and storage.

Destroy upon termination of U.S. administration of the BDC.