

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-84-93-2	DATE RECEIVED 11-25-92
1 FROM (Agency or establishment) Department of State		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION All Foreign Service Posts		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Consular Section		DATE 11-15-93	ARCHIVIST OF THE UNITED STATES <i>Candy Shickel Peterson</i>
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE		
John A. Cruce	647-7123		

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
11/24/92	<i>Kenneth Flossner</i>	Chief, Records Management Branch

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED SHEET		

Copies sent to agency 12/10/93

9226 CONSULAR CASH RECEIPTS AND RECORDS OF FEES

1. Form OF-233 - "Consular Cash Receipt And Record of Fees" (4 part); OR
Paper tape rolls (3 part: 1 top white copy, and 2 yellow copies).

a. Applicant's Copy.

OF-233 - Original (white); OR paper tape roll (top white copy).

DISPOSITION: Give to applicant.

b. Servicing Officer's Copy (Consular Section)

OF-233 - Duplicate (gold); OR paper tape roll (first yellow copy).

DISPOSITION: Destroy after 3 years.

c. Disbursing Officer's Copy (B&F).

OF-233 - Triplicate (yellow); OR paper tape roll (second yellow copy).

DISPOSITION: Send to B&F. (See item 03401).

d. Post's Copy. (Consular Section, extra copy).

OF-233 - Quadruplicate (pink).

DISPOSITION: Destroy after 3 years.
(NN-172-176, item 1)