

7 ITEM NO		8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
		SEE ATTACHED SHEET		
<p><i>Copies sent to Agency 3/9/92</i></p>				

# REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1 FROM (Agency or establishment)

Department of State

2 MAJOR SUBDIVISION

All Foreign Service Posts

3 MINOR SUBDIVISION

Consular Section

4 NAME OF PERSON WITH WHOM TO CONFER 5 TELEPHONE

John A. Cruce

647-7123

LEAVE BLANK (NARA use only)

JOB NUMBER  
NI-84-93-3

DATE RECEIVED  
11-25-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE <sup>Acting</sup> ARCHIVIST OF THE UNITED STATES

3/2/93 *Raymond M. Woodley*

## 6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE

11/24/92

SIGNATURE OF AGENCY REPRESENTATIVE

*Kenneth F. Rossmar*

TITLE

Chief, Records Management Branch

## 1. LETTER ROGATORY CASE FILE

Consisting of copies of letters rogatory or letters of request, affidavits, attorney documents, authentications, certifications, declarations and reservations to conventions, depositions, diplomatic notes, fees and services costs, interrogatories, money orders, names and addresses, notices, notes, oaths, prosecutor documents, requester letters, telegrams, translations, statements - dealing with written requests, from a court in one country to a court in another country, for assistance in obtaining depositions and records.

**DISPOSITION:** Destroy one year after the original letter rogatory has been returned to requester.