REQUEST FOR RECORDS DISPOSITION AUTHORITY

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NARA) WASHINGTON, DC 20408

1. FROM (Agency or establishment)
   DEPARTMENT OF STATE

2 MAJOR SUBDIVISION
   U.S. MISSION TO THE UN (USUN)

3 MINOR SUBDIVISION
   Reference and Research Section

4 NAME OF PERSON WITH WHOM TO CONFERENCE
   Betty Bates

5 TELEPHONE
   202-647-6018

6 AGENCY CERTIFICATION
   I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

   [X] is not required; [□] is attached; or [□] has been requested.

DATE 12/8/92

SIGNED OF AGENCY REPRESENTATIVE

Jennette Rossman

Title

Chief, Records Management Branch

7 ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

1. UN Documents.

"Restricted" and other UN issued documents that are not given public dissemination.

Volume on hand: 15 feet
Annual accumulation: less than one foot

PERMANENT. Transfer to FRC (Bayonne) when no longer needed for reference. Transfer records dating through 1963 to the National Archives in 1997. Transfer subsequent records along with related block of Central Subject Files (i.e. when 30 years old).

9 GRS OR SUPERSEDED JOB CITATION

N1-84-90-5

10 ACTION TAKEN (NARA USE ONLY)

Item 13

Copy sent to NARF 2/1/93

STANDARD FORM 115 (REV 3-91)

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PREVIOUS EDITION NOT USABLE

Prescribed by NARA
36 CFR 1228